

**Baptist Convention of Iowa  
Convention Program  
Book of Reports**



**Twentieth Annual Convention  
Holiday Inn & Suites  
4800 Merle Hay Road  
Des Moines, Iowa  
November 7, 2015**

**The Iowa Board Room and Lounge located on the lower level has been  
reserved as a prayer room from 6:00 a.m. - 3:00 p.m.**

# **Baptist Convention of Iowa Book of Reports**

## **Table of Contents**

Program.....	1
Convention Officers of the Executive Board.....	3
Program Personnel.....	3
President's Report.....	4
Minutes of the Executive Board.....	5
2016 Budget.....	17
2016 Calendar.....	18
Nominating Committee Report.....	19
Constitution Review Committee Report.....	20
Executive Director's Annual Report.....	24
Church Starting Report.....	25
Collegiate Ministry Report.....	26
2015 Statement of Financial Activity – Ending 9/30/15.....	27
Baptist Foundation Committee Report.....	28
Summary of Giving – Church Contribution – Ending 9/30/15.....	30
Job Summaries for the Executive Officers of the Convention.....	32
Qualifications and Responsibilities of the Executive Board.....	38
Iowa Woman's Missionary Union Report.....	44
Impact University Report.....	45
Discipleship Team Leader Report.....	45
Friendship Baptist Center Report.....	46
Pastor/Church Support Report.....	47
Iowa Baptist News Report.....	48
Disaster Relief Report.....	49
History Report.....	50
Current Constitution and Bylaws.....	53
Notes Page.....	62

**The Iowa Board Room and Lounge located on the lower level has been reserved as a prayer room from 6:00 a.m. - 3:00 p.m.**

**Baptist Convention of Iowa**  
**Twentieth Annual Meeting**  
 Holiday Inn and Suites, 4800 Merle Hay Road, Des Moines, Iowa

<b>Saturday - - November 7, 2015 – MORNING SESSION</b>	
<b>Parliamentarian: Paul Porter</b>	
<b>Time</b>	<b>Agenda Item and Comments</b>
8:30	Registration Begins
9:50	Music – Westwind Church Worship Team
10:00	Presentation of the Gavel - Executive Director to President Call to Order by the President
	Credentials Committee Initial Report - Robert Knight
	Program Committee - Lloyd Eaken <ul style="list-style-type: none"> <li>• Recommendation to accept the program as printed and as may be adjusted by the president throughout the course of the meeting.</li> <li>• That the 2016 meeting be held at the Holiday Inn and Suites, Des Moines, November 5 and that the 2017 meeting be November 4 with the location to be recommended by the 2016 Program Committee</li> </ul>
	Executive Board - Lloyd Eaken <ul style="list-style-type: none"> <li>• President's Annual Report – page 4</li> <li>• Presentation of the Budget, Calendar, Committee/Board Nominations, Second Reading of Constitutional Changes – pages 17</li> <li>• Qualifications and responsibilities of executive board pages 38</li> <li>• Announcement of teller committee</li> </ul>
	Executive Director's Address page 24 - Tim Lubinus – Video Update
	Iowa Missions Offering Update - Prayer - Joni Wilkinson
	Impact University Report page 45 - Eugene Guthrie
	Remarks from Pastor Rafael Cruz
	International Mission Board Report – Justin E
	North American Mission Board Report – Brian Frye
	GuideStone Report – Charlie Dykstra
	Election of President – qualifications/responsibilities on pages 32
	Remarks from Convention President -Lloyd Eaken
	Music – Westwind Church Worship Team
	SBC Executive Committee Report/Address – Frank Page
12:00 – 1:00 LUNCH	The assembly breaks for box lunches provided to registrants.

**Baptist Convention of Iowa**  
**Twentieth Annual Meeting**  
 Holiday Inn and Suites, 4800 Merle Hay Road, Des Moines, Iowa

<b>Saturday - - November 7, 2015 – AFTERNOON SESSION</b>	
<b>Parliamentarian: Paul Porter</b>	
<b>Time</b>	<b>Agenda Items and Comments</b>
1:00	Introduction of New Pastors - Ken Livingston
	Introduction of New Staff – Tim Lubinus
	Discipleship Team Leader Report page 45 – Chris McRae
	Missouri Baptist Convention Greeting – John Yeats
	Election of Two Vice Presidents and Secretary Qualifications and Responsibilities on pages 32
	Vote on Budget, Calendar, Committee/Board Nominations, Second Reading of Constitutional Changes – pages 17 Qualifications and responsibilities of executive board pages 38
	Miscellaneous/New Business
	Final Report from the Credentials Committee - Robert Knight
	Music – Westwind Church Worship Team
	Annual Sermon – Jason Allen
	Final Announcements - Tim Lubinus
	The President closes the meeting and returns the gavel to the Executive Director
3:00	Closing Prayer - Lloyd Eaken

**Convention Officers of the Executive Board  
For the Baptist Convention of Iowa**

Lloyd Eaken	President, Pastor, Fairview Baptist Church, Anamosa
Ken Livingston	First Vice President, First Grace Baptist Church, Sheffield
Ken Kraft	Second Vice President, New Life Baptist Church, Kingsley
Jerome Risting	Secretary, Member, Temple Baptist Church, Mason City

**Program Personnel**

Jason Allen	President, Midwestern Baptist Theological Seminary
Rafael Cruz	Father of US Senator Ted Cruz, Director of Grace for America. a minister sharing the Word of God in churches and pastors conferences throughout the United States.
Charlie Dykstra	Customer Relations Team Leader, GuideStone Financial Services Dallas, Texas
Jason E	International Mission Board, Southeast Asia
Brian Frye	National Collegiate Strategist, North American Mission Board
Eugene Guthrie	Pastor, Crestwood Baptist Church, Des Moines, Iowa
Robert Knight	Pastor, New Birth Baptist Church, Ames, Iowa
Tim Lubinus	Executive Director – Treasurer, Baptist Convention of Iowa, Des Moines, Iowa
Chris McRae	Discipleship Team Leader, Baptist Convention of Iowa, Des Moines, Iowa
Frank Page	President and CEO, Executive Committee of the Southern Baptist Convention, Nashville, Tennessee
Joni Wilkinson	WMU Coordinator, Baptist Convention of Iowa
John Yeats	Executive Director, Missouri Baptist Convention
Westwind Worship Team	Westwind Church, Waukee, Iowa

## **President's Report**

Lloyd Eaken, President

This year has been one of continuing change, growth, and expansion. Changes have been made to our constitution and policy manual. Our executive board structure and meeting schedules have undergone some updating and streamlining. A few churches have closed or withdrew from fellowship while a much larger number of new churches have been started. At the same time several churches from other groups have chosen to join BCI and Southern Baptists. Our state convention has been blessed with the addition of Chris McRae to our state staff. We are still looking for someone to fill the position of Church Planting Team Leader. Our executive director, Tim Lubinus, has given us great leadership over the course of this past year. Tim is an idea person and a thinker and has brought us many valuable recommendations and proposals for change that has enhanced our ability as a state convention to do and support ministry and enabled the executive board, the administrative committee, and the state staff to be much more efficient in serving the Lord and Iowa Baptists.

The last two years as your president has been a real blessing to me for it has given me a unique opportunity to get to know many of you that I would otherwise never had the privilege. It has also been a learning experience. I have had the privilege of seeing first-hand how things work on a day to day basis that few ever know about and how well and efficiently your state and office staff perform their tasks. There is truly much more to each of their jobs than most suspect. We are very blessed to have these people serving us here in Iowa. "Thank you everyone" for allowing me to serve you as president. It has been a remarkable experience. God's riches blessings on you, one and all!

## MINUTES OF THE EXECUTIVE BOARD

**February 21, 2015 12:00 am - 4:00 pm**  
**First Family Church, Ankeny, Iowa**

The board meeting was preceded by a Live Video Discussion Forum with Dr. Kevin Ezell, President of the North American Mission Board.

Executive Board Members present: Eric Bodin, Cloud Cole, Lloyd Eaken, John Faulkner, Cody Hinton, John Jakes, Ken Kraft, Ken Livingston, David Miller, Jill Olsen, Jack Owens, Jim Parker, Ryan Perz, Rex Rains, Jerome Risting, Darin Ulmer, Stephen Wolfe, Tom Young. BCI Staff Members present: Tim Lubinus, Chris McRae, Bobbie Thies, Sandy Guthrie. Guest: Wilma Faulkner.

The meeting was called to order by Lloyd Eaken at 12:15pm. Ken Kraft shared a devotional and prayer based on Psalm 121.

Prayer cards for pastors/churches were distributed to board members from each region.

The 2014 Annual Meeting Minutes were reviewed and approved by consensus.

**Tim Lubinus shared and explained the 2014 year-end Treasurer's Report. He stated that in 2014 we underspent the total amount for church planting that had been given to us by NAMB because we didn't have enough church planters. This money is returned to NAMB when it is unused. A motion was made by Jack Owens, second by Stephen Wolfe to accept this report. Motion approved.**

**A motion was made by Stephen Wolfe, second by John Faulkner to elect to the executive board; Lisa Langholz, Pioneer Baptist Church, Denison with a term to expire in 2017 and Stan Hayek, College Pastor, Candeo Church, Waterloo with a term to expire November 2015. Motion approved.**

Tim Lubinus introduced the new Discipleship Team Leader Chris McRae. Chris shared some of his background.

Tim Lubinus reviewed the 2014 ACP Summary. He is in the process of contacting all churches that did not complete an ACP report nor give to the Cooperative Program during the year.

Tim Lubinus shared the printed Church Planting/Collegiate Update. There are currently 6 new church plants being funded that have begun in 2013-2014 or will start this year. Six more new starts are highly possible in 2015-2016. Tim explained the reason Minneapolis/St. Paul was on the list is that because of Iowa's very successful collegiate ministries, Iowa has an agreement with NAMB enabling the starting of churches in collegiate cities even beyond the Iowa border. John Faulkner pointed out that Crossroads Community Church, Red Oak was not on the list. They should be listed and were added to the 'other' category as they are not receiving NAMB funding, but did receive a building loan from BCI. Tim stated that he would be interviewing a potential Church Planter on Monday.

Tim Lubinus reviewed the BCI organization and staff document in order to keep the board up to date on staff responsibilities, governance structure, and key meetings.

## MINUTES OF THE EXECUTIVE BOARD

Lloyd Eaken announced that the executive director annual evaluation will be conducted at the next administrative committee meeting following Tim's one-year employment anniversary. The committee has been reviewing the evaluation forms that have previously been used.

Tim Lubinus gave a report from the Annual Meeting Program Committee that our keynote speaker will be Dr. Jason Allen, President of Midwestern Baptist Theological Seminary. He may also be sharing at the Pastor's Reception that Friday evening. Dr. Frank Page has been asked to attend as the SBC Executive Committee representative. The program will most likely look similar to last year. This year is BCI's 20th year anniversary as a convention. Dave Miller suggested that the committee consider inviting retired executive director, Dr. O. Wyndell Jones for this year's annual meeting since he was instrumental in the formation of the convention.

Tim Lubinus announced that the following churches will be removed from the BCI church list:

1. Grandview Heights Baptist Church, Dubuque held their last meeting September 13, 2014. Grandview Heights donated their building to New Life Church.
2. Ames Korean Baptist Church is disbanding.
3. Hope Baptist Fellowship, Corydon disbanded in the fall of 2013.
4. Central Baptist Church, Fairfield is in the process of disbanding.

Tim Lubinus presented the following proposal for change in executive board meeting structure:

What's driving the proposed change:

1. A large group of twenty-four people by its nature has a difficult time discussing and deliberating; what often happens is that they take their turn to make a statement rather than interacting with one another. Often people are inhibited from contributing or asking questions because they don't want to take the group's time for what may seem like a trivial matter. In a group of people of this size where people don't really know one another, sometimes people are afraid to ask a question for fear of looking ignorant.
2. Because people know that their contribution will likely be minimal, they tend to avoid fully preparing for the meeting, making their contribution even more minimal.
3. We have seen in the last few months that the executive board has been put in an uncomfortable position of affirming decisions without adequate information or deliberation, e.g. approving the hiring of Chris McRae, changing the foundation loan guidelines.  
Secondary, not primary issue: it costs hundreds of dollars for each meeting.

Proposal goals:

1. Continue to have wide diversity, participation, and representation on our full executive board for broad input and church involvement on BCI decisions.
2. To decrease meeting size while increasing involvement in order to upgrade decision-making process.
3. Make as few changes to constitution, by-laws, and operations manual as possible.
4. Not add any meetings.



## MINUTES OF THE EXECUTIVE BOARD

### Proposal:

1. To create three working groups of about twelve people that are made up of Administrative Committee plus five or six members of the Executive Board that will have the authority of the full executive board.
2. Work groups:
  - a. Church Starting
  - b. Church Development
  - c. Community Transformation including Baptist Center and Disaster Relief
3. The current officers are the officers for each work group.  
For example, the church starting group is made up of the administrative committee (for continuity across all the groups and all decisions) plus five or six people from among the seventeen other members on the board who will focus on giving input for church starting and reviewing church starting guidelines.

### New Meeting Schedule:

1. Jan: FOCUS: Various business plus Executive Director evaluation
  - a. PARTICIPANTS: Administrative Committee
2. Feb: FOCUS: Church Planting
  - b. PARTICIPANTS: Exec Bd Work Group(5-6) and Admin Comm(7)=12-13 total
3. Mar: FOCUS: Community Transformation/Disaster Relief
  - a. PARTICIPANTS: Exec Bd Work Group (5-6) and Admin Comm (7)=12-13 total
4. May: FOCUS: Church Health
  - a. PARTICIPANTS: Exec Bd Work Group (5-6) and Admin Comm(7)=12-13 total
5. Aug: FOCUS: Various business plus evaluate budget details
  - a. PARTICIPANTS: Administrative Committee:
6. Sept: FOCUS: annual meeting program, budget, calendar, strategic plan (only constitutionally required mtg), approve board/committee nominees to recommend at annual meeting, elect next year's administrative committee at-large members
  - a. PARTICIPANTS: All 24 board members,
7. Result:
  - a. Administrative committee has no change in meeting number: six meetings each year.
  - b. Other executive board members has change from three meetings to two meetings each year plus any special called meeting for their work group.

### Implementation Schedule:

1. At February 21 Executive Board meeting; discuss and modify proposal.
2. By March 31. The four officers will survey the executive board members for work group interest and make assignments. The makeup of each group is reviewed whenever the make-up of the executive board changes. This process is done after each annual meeting. Midyear changes are assigned by convention president.
3. The plan will be implemented according to the above schedule beginning with the May meeting.

### Sample Implementation Operations Manual changes:

## MINUTES OF THE EXECUTIVE BOARD

1. The executive board agrees to operate according to this structure, allowing the work group's decisions that are communicated to the full executive board within seven days of the decision and will stand with the authority of the full executive board if a majority of the executive board does not register opposition within two weeks of the notification.
2. The administrative committee has the authority of the full executive board for full time staff approvals.
3. The Community Transformation Committee will have executive board authority to approve recommendations from the Disaster Relief Council.

The board discussed specifics of the proposal including the number of dissenting votes needed to halt a work group decision, options for follow-up meetings of a work group in case of an overturned decision, and who should have access to the meeting agendas. **A motion was made by David Miller to accept the proposal with the following changes: 1) 5 dissenting votes registered within two weeks of notification will halt a decision made by a particular work group, 2) work group agendas will be sent to the full board prior to the work group meeting, 3) by-laws and policy changes can only be decided at the September full board meeting, 4) this procedure will be evaluated at the September 2016 board meeting. If at any time prior to this meeting, a work group decides to discontinue the meeting schedule as proposed, the schedule will revert back to the previous schedule. Motion seconded by Jack Owens. Motion approved.**

**The administrative committee recommended the addition of items 8 iv and 8 v into section I.5 of the Operations Manual.**

### **I.5 - - Business and Financial Plan**

#### **8. Financial Policies and Operational Procedures**

*iv. The executive director-treasurer must consult with the president and/or the first vice president before an expenditure is made that would result in overspending a particular budget line item. The executive director-treasurer must also send a written report to the administrative committee within one week of said decision. This process may be waived in the case of an emergent situation.*

*v. The executive director-treasurer should highlight for discussion at the next administrative committee meeting any budget line item that is 125% and \$5,000 over budget. The executive director-treasurer should include with the meeting notification a summary of said overages.*

**A motion was made by Jill Olsen to amend the recommendation to insert sentence three of section iv, 'This process may be waived in the case of an emergent situation.' after sentence one for clarity. Motion seconded by Stephen Wolfe. Motion Approved.**

**A motion was made by Stephen Wolfe to accept the recommendation as amended. Motion seconded by Cody Hinton. Motion Approved.**

Tim Lubinus brought a recommendation from the executive officers regarding officer nominations.

This proposal is designed to help people know the candidates for which they are asked to vote. After some discussion **a motion was made by Stephen Wolfe to send this back to the**

## MINUTES OF THE EXECUTIVE BOARD

**administrative committee to work on the wording and bring back to the board. Motion was seconded by Tom Young. Motion Approved.**

Proposed Officer Nomination Procedure - would require an Operations Manual Change. Officer nominations can be made between two months and one week before the date of the annual convention. A one-page written statement (no more than 150 words) can be submitted with the nomination that will be published no earlier than one month before the annual meeting on the BCIowa.org website and included in the program materials for the messengers. The statement should cover topics normally included in resumes plus any other information that the person making the nomination thinks is valuable. A valid nomination must be made by registered messengers for nominees who are qualified to be officers (member of an affiliated church for at least two years).

Nominations can also be made from the convention floor, giving messengers up to sixty seconds to make their nomination for someone qualified to be an officer. Nominees will not be given floor time to introduce themselves.

Tim Lubinus conducted an informal survey asking the question: What about the Cooperative Program Ministries motivates you to give?

The meeting was close in prayer by Eric Bodin at 2:20p.m.

Upcoming Dates:

- **March 13-14 Ignite Youth Leadership Conference**, Grace Church, Des Moines
- **March 28 Reconciled**, Crestwood Baptist Church, Des Moines - Learn how to best help those experiencing a mental health crisis
- **April 10-11 The One Conference for Women**, Sheraton, West Des Moines
- **April 23-25 Pastors & Wives Retreat**, Holiday Inn Downtown, Des Moines  
Lead Pastor \$100, Additional Pastoral staff \$150 (spouses included)
- **May 16 BCI Executive Board Meeting, BCI Office, Des Moines**

Respectfully Submitted,  
Jerome Risting, Secretary

### **BCI Executive Board Minutes Electronic Vote April 2-7, 2015**

The Baptist Foundation Committee met on March 19, 2015 and made the following recommendation to the executive board regarding changes to the Iowa Collegiate Intern guidelines:

*A collegiate intern is a college student or recent graduate, normally 21-27 years old, who serves for a school year (nine months beginning at the start of the school year) to assist a local church staff person as he seeks to begin a collegiate ministry to reach students who attend a nearby college. The goal should be to recruit, develop, and coach small group leaders and lead a meeting each week for all the small groups to gather for teaching, fellowship, and worship. The BCI will match a church's contribution for the intern up to \$500/month for the length of service. This funding is available within the first four years of the start of the collegiate ministry, but available to any one person for only one year. Students that receive collegiate intern funding are requested (not required), to work with BCI staff to find a place to volunteer at an additional BCI*

## MINUTES OF THE EXECUTIVE BOARD

*church or ministry (e.g. Baptist Friendship Center, Impact University, etc., Iowa State Fair) during the summer.*

### ***Qualifications for a Collegiate Intern:***

- 1. Be a committed and maturing Christian and have interest in vocational ministry*
- 2. Be willing to verbally share the gospel with others*
- 3. Be an active member of a local BCI church and affirm the Baptist Faith & Message 2000.*
- 4. Be available to serve the entire length of the project (nine months) and for around ten to fifteen hours per week. This position is not intended for people with non-ministry full-time jobs.*
- 5. Have a 2.0 or higher GPA*

***Application and approval:*** *An online application should be completed by the ministry supervisor stating that the applicant meets all the qualifications, includes contact information of the applicant and ministry supervisor, and includes a paragraph from the supervisor explaining why he/she believes that the applicant would be a good collegiate intern and a brief overview of the intern's job responsibilities including beginning and ending dates of service.*

An electronic vote was taken and the recommendation was approved.

Respectfully Submitted,  
Jerome Risting, Secretary

**May 16, 2015**

### **Executive Board Church Development Work Group Meeting Minutes** (Church Health, Church Growth, Pastor/Church Support)

**Church Development:** This group will examine the needs in this area and the BCI's strategy and ministry for supporting and encouraging pastors and churches. Topics like associations, pastor support, discipleship, small groups, men's retreat, women's retreat, pastor and wife's retreat, and Impact University will be discussed. The discipleship team leader and pastor/church support staff will also participate.

Attendees: Lloyd Eaken, Ken Kraft, Jerome Risting, Tim Lubinus, Dave Miller, Jill Olsen, Jim Parker, Zach Vester, Tom Young.

BCI Staff: Chris McRae, Bobbie Thies, Sandy Guthrie

Pastor/Church Support: Ed Gregory, John Shaull

WMU Coordinator: Joni Wilkinson

Lloyd Eaken called the meeting to order. Ken Kraft led in prayer. Board members completed prayer cards for BCI pastors/churches.

The minutes of the February meeting were reviewed and approved.

The minutes of the April electronic vote were reviewed and approved. It was suggested that for future electronic votes there be a time period for questions and comments before the vote is taken.

It was announced that Capitol City Church, Des Moines has affiliated with BCI. They have plans to start a new church in Carlisle this fall.

## MINUTES OF THE EXECUTIVE BOARD

The new WMU Guidelines were reviewed. **A motion was made by Zach Vester to approve the guidelines. Second by Ken Kraft. Motion carried.** The new guidelines will be included in the BCI Operations Manual.

The Baptist Foundation recommended to the executive board that 33% of the 2015 Iowa Mission Offering go to the Iowa Student Work Fund. This fund is used to provide funding seminary student scholarships and collegiate interns. Suggestions were: to reduce the percentage give to the Iowa Student Work Fund; to designate 100% of gifts over \$30,000 go directly to the Iowa Student Work Fund since the 2015 budget was created to include \$33,000 income from the Iowa Missions Offering to the general fund; to consider re-structuring the percentage of giving to the Iowa Student Work Fund in the 2016 budget. The board discussed who should decide how funds should be distributed. **It was decided by consensus to allow the executive director to make the final decision about the distribution of funds.**

Tim gave an overview of the overall structure of BCI priorities: Church Starting, Church Development (and support), Community Transformation. He stated that the goal of today's meeting is to evaluate: what are we doing that we are doing well and need to continue doing; what are we doing that we are not doing well and need to improve; what are we not doing that we should be doing?

Ed Gregory and John Shaul gave an update on the development of 18 associations. All pastors are invited to a meeting with pastors in their area once a month to six weeks. The goal is that no pastor has to drive more than an hour, the group is not too big or too small. A pastor from within the group serves as facilitator for these meetings. Some groups are meeting regularly, others are having a harder time connecting.

The board was presented with a draft copy of 'Assisting Churches Seeking to Fill the Pastor Position' compiled by Ed and John. The purpose is to help churches with staff transition needs.

Tim reported that this past year Iowa has had 4 NAMB-funded interns, 4 BCI-funded collegiate interns, and is offering NAMB evangelism funds for established collegiate ministry kick-off events.

The question was raised, 'How can we connect VBS to Impact to Salt Company to Seminary to ministry in Iowa?' It was suggested that Salt Company have a booth at Ignite.

It was suggested that we need to do a better job of tracking Iowa seminary graduates to see if they are actually plugging into ministry in Iowa to determine if this is a good use of money.

Tim announced that he has interviewed four individuals for the Church Starting Team Leader position and has publicized the position in the Iowa Baptist.

**A motion was made by Dave Miller to give Chris McRae the authority to be a co-signer on BCI checks. Second by Zach Vester. Motion carried.**

The meeting was closed in prayer at 2:50 p.m.  
Respectfully submitted, - Jerome Risting, Secretary

## MINUTES OF THE EXECUTIVE BOARD

### September 26, 2015 Baptist Convention of Iowa Executive Board Minutes

Lloyd Eaken called the meeting to order and led in a devotion based on Daniel 12. Board members completed prayer cards for BCI pastors/churches.

**Roll Call** was taken. Attendees: Eric Bodin, Lloyd Eaken, John Jakes, Ken Kraft, Tim Lubinus, Ken Livingston, Dave Miller, Jill Olsen, Jack Owens, Jim Parker, Ryan Perz, Rex Rains, Jerome Risting, Bob Scott, Darin Ulmer, Zach Vester, Stephen Wolfe, Tom Young. BCI Staff: Ed Gregory, Sandy Guthrie, Bobbie Thies.

The minutes of the May meeting were reviewed. **A motion was made by Dave Miller to approve the minutes. Second by Jim Parker. Motion carried.**

A financial report was given by Tim Lubinus. He stated that income was slightly under what we were hoping. Expenses are running slightly over in some areas, slightly under in some areas. Investments are slightly down over the last few months. Near the end of the year overspends will be reviewed and the board will be notified if necessary. It was reported that in July, Cooperative Program income was up 12% over the previous 12 month period. The 2015 budget was based on an anticipated 20% increase. **A motion was made by Jerome Risting to accept the report. Second by Darin Ulmer. Motion carried.**

**A recommendation was made by the Administrative Committee** to elect Ricky Rohrig from the southwest region to serve the remainder of Cody Hinton's unexpired executive board term beginning immediately and expiring November 2017 and to elect James Marshall from the northwest region to serve the remainder of Lisa Langholtz's unexpired executive board term beginning immediately and expiring November 2017. **A motion was made by Dave Miller to accept this recommendation. Second by John Jakes. Motion carried.**

Tim Lubinus reported that the position of Church Planting Catalyst is still vacant. He stated that he has spoken with several individuals about this position. The administrative committee interviewed an individual in August, but NAMB made the decision not to appoint him. Tim clarified that this position would be a 100% NAMB funded position. Because of this both NAMB and BCI would need to approve the hire. The BCI executive director would be his direct supervisor. Tim reported that there are several new church plants launching this fall. Some that are strong possibilities in 2016 are Des Moines(2), Grinnell, Columbia, Missouri - University of Missouri.

Ed Gregory reported that his work in the area of pastor / church support continues to be a blessing and a challenge. Some churches are in need of pastoral support and encouragement. Other churches are in a time of transition. New and growing churches have different challenges as they experience growing pains. Even stable churches often need to do something to move to the next level of health and growth. Ed reported that three associations continue to function and meet regularly, Metro, Northeast, and Great Rivers. Some pastors who are isolated by distance, or time struggle to get together with others. Ed and John continue to work with churches in finding pastors. Support materials for churches looking for pastors and an online resume service is available.

## MINUTES OF THE EXECUTIVE BOARD

Tim Lubinus gave a Community Transformation / Disaster Relief report. Jon & Mindy Jamison are in their 16th year as the Friendship Baptist Center's co-directors. They continue to meet people, meet needs, and share the gospel. In November 2014 NAMB closed out their community ministries and are no longer funding these types of ministries. NAMB provided BCI with some funding to transition the Jamison's from NAMB to BCI funding. NAMB does provide funds for general evangelism projects which can be used for Friendship Center operating expenses. Disaster Relief has a shower unit that was used one day at RAGBRAI but requires a ¾ ton truck to haul it. Frank McCrary, BCI State Disaster Relief Director wants to downsize to a smaller trailer so it can be hauled with a ½ ton truck. The Disaster Relief council is currently in transition and not meeting. Tim stated that he gave Frank the authority to move ahead with the decision to downsize the trailer. Disaster Relief will be discussed further at the spring work group meeting.

Tim Lubinus presented the annual meeting program from the program committee and announced details for the Pastor's Reception of Friday night before the annual meeting.

The Constitution Review Committee report was presented for information purposes only. This is a second reading for the constitutional changes.

Lloyd Eaken presented the report and recommendations from the nominating committee noting that there were still three positions left to fill. Tom Young suggested Steve Marean from Crest Baptist, Creston be recommended to serve on the executive board from the southwest region for a term to begin November 2015 and expire November 2018. Sandy Guthrie was asked to contact Steve about the possibility of him serving.

Lloyd Eaken presented the proposed 2016 calendar recommended by the administrative committee. It was noted that there will be no BCI Men's Retreat in 2016, but that Cornerstone Community Church, Chariton will be holding a retreat in January and are open to inviting others to their event. Tim Lubinus stated that he would like to have a central men's retreat in 2017. It was also noted that the next Midwest Leadership Summit is scheduled to be held in Springfield, IL in January 2018.

Tim Lubinus presented the proposed 2016 budget which includes a 1% increase in salaries for full time Convention staff and an 8.3% increase in health insurance. He proposed that any Cooperative Program money received over the budgeted \$618,000.00 will be divided 75% to Executive Committee SBC and 25% to the Baptist Convention of Iowa.

**A motion was made by Ken Livingston to recommend the annual meeting program, the 2016 calendar, the 2016 budget, and the list of nominations to the Convention at the annual meeting be approved Second by Jack Owens. Motion carried.**

The Intent to Nominate Officers Procedure was presented for informational purposes. This new procedure was adopted by the administrative committee at their August meeting.

Following lunch Lloyd Eaken opened the floor for nominations for the 2016 administrative committee at-large members. These members will serve one year beginning at the close of the annual meeting. It was noted that the four officers will be elected at annual meeting and will also serve on the administrative committee. Eric Bodin nominated Jack Owens. Bob Scott nominated

## MINUTES OF THE EXECUTIVE BOARD

Dave Miller. Bob Scott nominated Jill Olsen. Ken Livingston expressed concern about Jill serving on the administrative committee because her husband is a contract worker for BCI. Jill declined the nomination. Jill Olsen nominated John Jakes. All nominations were approved by consensus.

Tim presented the following Operations Manual change. He explained that this change was necessary due to changes in NAMB funding of personnel. Jill Olsen recommended changing 'him' to 'him/her'.

### **Page 57 II.39 -- Employee Classifications**

Employees at the Convention are either full-time, part-time, interim, *or jointly funded or 100% funded North American Mission Board personnel.*

*Jointly or 100% North American Mission Board personnel hired on or after November 1, 2015. This personnel must meet all North American Mission Board qualifications. After these qualifications are met the Convention's Executive Director shall work in partnership with the North American Mission Board before placing or terminating him/her on or off the field. The benefits in this Operation Manual do not apply to this personnel. The benefits for this personnel will be directed from the North American Mission Board.*

**A motion was made by Dave Miller to accept the Operations Manual changes as amended. Second by Stephen Wolfe. Motion carried.**

Tim Lubinus presented the Baptist Foundation Report. He reported on the property owned by BCI that is being used by Cathedral of Faith, Waterloo. In the past the church was only responsible for providing insurance. In 2014 they were asked to pay BCI \$100 and we would provide the insurance. In 2015 that amount was increased to \$150 per month. The Baptist Foundation Committee is investigating future action for this property. Tim also reported that the Baptist Foundation Committee is reviewing accounts that are structured in such a way that they have not been used in years to see if there is a way to begin putting these funds to use. He reported that scholarships and new collegiate works are being spent very rapidly. Therefore, any Iowa Mission Offering money in excess of \$30,000 will go into this fund. Some of the funds not currently being used are: small church repair, building loan fund, Hamilton missions

Tim Lubinus reported that Heartland Baptist Chapel, Ida Grove closed this summer and Ashworth Road Baptist Church, West Des Moines requested removal from affiliation. New congregations and new affiliates that have been added to the BCI church list in 2015 are: Capitol City, Des Moines; Cityscape, Des Moines; Grace Community, Boone; Veritas - Cedar Rapids; Vertical Church, Des Moines

Tim Lubinus reported that the Baptist Foundation Committee is working on a policy for receiving donation of property (other than church property). What has brought this topic to the forefront is that someone has offered to donate a car through the Friendship Center and wanted a tax receipt. Ken Livingston stated that would be better handled through a church. No action was taken.



## MINUTES OF THE EXECUTIVE BOARD

Sandy Guthrie announced that initial ACP Reports are due October 30, 2015 for churches using fiscal years ending before that date. Notifications are being sent to churches based on their previous reporting dates.

Upcoming events were announced.

Tim Lubinus stated that a church asked the question about seating messengers at 2015 annual meeting. They gave to the association, but not to BCI. The question was raised whether the Convention can set aside the constitutional requirements for messengers in order for this church to seat messengers at the 2015 annual meeting. The point was made that the executive board could not make this decision because the seating of messengers is an action of the Convention, covered by the Constitution. It was suggested that Paul Porter, Parliamentarian be consulted on this matter. No action was taken.

Tim Lubinus announced that NAMB is phasing out summer/student missionary program because of a lawsuit by a summer missionary involved in an auto accident. Currently we have about 19 student missionaries in the state of Iowa. NAMB has stated they are going to try to honor currently placed missionaries, however new applications are not accepted after October 1, 2015. In the future, church planting interns and apprentices will be funded through grants while church planters will still be paid monthly.

Stephen Wolfe volunteered to serve on the nominating committee with a term to expire in 2018. He was approved by consensus to be recommended to the Convention.

The meeting closed in prayer at 1:15 p.m.

Respectfully Submitted,  
Jerome Risting, Secretary

### **Executive Board Minutes Electronic Vote October 5-12, 2015**

The Executive Board of the Baptist Convention of Iowa met on Saturday, September 26, 2015. The following is an excerpt from the minutes of that meeting: *"Tim Lubinus stated that a church asked the question about seating messengers at 2015 annual meeting. They gave to the association, but not to BCI. The question was raised whether the Convention can set aside the constitutional requirements for messengers in order for this church to seat messengers at the 2015 annual meeting. The point was made that the executive board could not make this decision because the seating of messengers is an action of the Convention, covered by the Constitution. It was suggested that Paul Porter, Parliamentarian be consulted on this matter. No action was taken."*

Following the meeting, Tim Lubinus consulted with Paul Porter. Tim reported to the executive board that: 'Paul advised we should just decide on this case only and not try to create a new interpretation of the constitution at this time, "My recommendation is for the Executive Board to make a determination on this specific case only. If any church or individual within BCI disagrees with that determination, then it is within their rights to challenge the decision at the Annual Meeting. However, given the broad representation that we have on the board, I don't foresee any problems."'

## MINUTES OF THE EXECUTIVE BOARD

An electronic vote was called for by Tim Lubinus on October 5, 2015 with replies requested by October 12, 2015.

The board voted

18 - This church that gave to the IMB and Metro Association in 2014 and cooperative program in 2015 has met the requirement to seat messengers at the 2015 annual meeting.

2 - This church has not met our requirement.

The church was notified on October 13, 2015 that they would be allowed to seat messengers at the 2015 annual meeting based on the amount that the church has contributed to the Cooperative Program and Iowa Missions Offering from September 1, 2014 to September 1, 2015 This is the procedure that is used for new churches that start during the year.

It is noted that the current procedure for calculating messengers for established churches is to use contributions received during the previous calendar year to the Cooperative Program and the Iowa Missions Offering.

Respectfully Submitted,  
Jerome Risting, Secretary

## 2016 Proposed Budget

<b>Income</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>Variance</b>	<b>Percent</b>	
Cooperative Program	\$495,000	\$600,000	\$618,000	\$18,000	3.00%	
North American Mission Board	\$902,707	\$958,632	\$807,500	-\$151,132	-15.77%	
Iowa Mission Offering	\$31,000	\$33,000	\$30,000	-\$3,000	-9.09%	
Lifeway	\$57,000	\$70,000	\$67,000	-\$3,000	-4.29%	
Guidestone	\$12,900	\$7,800	\$7,800	\$0	0.00%	
WMU	\$9,650	\$0	\$0	\$0	0.00%	
Foundations	\$51,200	\$0	\$0	\$0	0.00%	
Registrations	\$56,491	\$0	\$0	\$0	0.00%	
Other	\$10,832	\$0	\$7,200	\$7,200	#####	
TRA's	\$0	\$88,450	\$180,277	\$91,827	#####	
<b>Total Income</b>	<b>\$1,626,780</b>	<b>\$1,757,882</b>	<b>\$1,717,777</b>	<b>-\$40,105</b>	<b>-2.28%</b>	
<b>Expenses</b>						
<b>CP: Missions and Seminaries 50%</b>	\$99,000	\$300,000	\$309,000	\$9,000	3.00%	18%
<b>Church Planting</b>						38%
New Church Support	\$405,636	\$500,000	\$500,000	\$0	0.00%	
Church Planter Development	\$41,037	\$50,000	\$50,000	\$0	0.00%	
Evangelism Projects (new)	\$20,000	\$20,000	\$20,000	\$0	0.00%	
BCI Staff, benefits, travel	\$269,266	\$76,482	\$77,500	\$1,018	1.33%	
<b>Church Development and Ministry</b>						23%
State-wide Meetings	\$86,268	\$37,500	\$34,000	-\$3,500	-9.33%	
<i>Includes: Pastor &amp; Wives Retreat, Men's Retreat, Reconciled, Impact</i>						
<i>Ia Baptist Coordinator, Women's Retreat other Conferences and Meetings</i>						
Disaster Relief	\$8,700	\$14,700	\$14,700	\$0	0.00%	
Evangelism Projects (existing)	\$26,916	\$33,500	\$20,000	-\$13,500	-40.30%	
Friendship Baptist Center	\$31,000	\$31,000	\$31,000	\$0	0.00%	
Collegiate Ministry	\$9,400	\$9,400	\$9,400	\$0	0.00%	
WMU	\$8,850	\$5,850	\$5,850	\$0	0.00%	
BCI Staff, benefits, travel	\$174,843	\$222,927	\$215,965	-\$6,962	-3.12%	
Church Matching Annuity	\$21,600	\$14,425	\$14,425	\$0	0.00%	
Emergency Assistance	\$5,000	\$5,000	\$5,000	\$0	0.00%	
Leadership Development	\$0	\$32,500	\$40,500	\$8,000	24.62%	
Contingency	\$53,060	\$20,000	\$4,229	-\$15,771	-78.86%	
<b>Administration and Governance</b>						21%
BCI Staff, benefits, travel	\$231,900	\$285,748	\$288,518	\$2,770	0.97%	
<i>Includes: BCI Staff, Staff Development, All personnel FICA and Work Comp, Staff Development, Retirement &amp; Severance</i>						
Boards and Committees	\$40,500	\$38,000	\$26,500	-\$11,500	-30.26%	
<i>Includes: Annual Meeting, Executive Board, Administrative Committee, Committees, Audit</i>						
Office	\$25,480	\$24,000	\$24,340	\$340	1.42%	
<i>Includes: Depreciation, Association dues, Maintenance, Insurance, Utilities</i>						
Office	\$68,324	\$36,850	\$26,850	-\$10,000	-27.14%	
<i>Includes: Office Supplies, Postage Equipment, IT, Bank Fees, Communication</i>						
<b>Total Expenses</b>	<b>\$1,626,780</b>	<b>\$1,757,882</b>	<b>\$1,717,777</b>	<b>-\$40,105</b>	<b>-2.28%</b>	100%

## **Proposed 2016 Calendar**

<b>January 16</b>	BCI Administrative Committee Meeting
<b>January 24-25</b>	The Believer and Civic Involvement, guest speaker Russell Moore, president of ERLC, First Family Church, Ankeny
<b>January 29-30</b>	He Is No Fool – Men’s Conference in partnership with Cornerstone Community Church, Chariton
<b>February 13</b>	Church Planting Exec Board Work Group
<b>March 5</b>	Community Transformation/Disaster Relief Exec Board Work Group
<b>March 11-12</b>	Ignite Youth Conference, Grace Church, Des Moines
<b>April 1-3</b>	ONE (Women’s) Conference, Hilton Garden Inn, Urbandale
<b>April 1-2</b>	Pastors & Wives Retreat – Urbandale
<b>May 14</b>	Church Health Exec Board Work Group
<b>May 30</b>	Memorial Day - Staff Holiday
<b>June 14-15</b>	SBC Annual Meeting, St. Louis
<b>July 4</b>	Independence Day - Staff Holiday
<b>July 11-16</b>	Impact University, Buena Vista University, Storm Lake
<b>August 20</b>	BCI Administrative Committee Meeting
<b>September 5</b>	Labor Day - Staff Holiday
<b>September 24</b>	BCI FULL Executive Board Meeting
<b>November 4</b>	Pastor’s Reception / Banquet, Holiday Inn & Suites, Des Moines
<b>November 5</b>	BCI Annual Meeting, Holiday Inn & Suites, Des Moines
<b>November 24-25</b>	Thanksgiving - Staff Holiday
<b>December 26-30</b>	Christmas Break - Staff Holiday

## Nominating Committee Report - 2015

Ken Barlow, John Faulkner, David Miller, Jill Olsen, Jack Owens, Darin Ulmer

The following persons are recommended by the Nominating Committee to fill vacancies for the indicated terms. Those names that are <b><i>BOLD/ITALICS</i></b> are being nominated to be elected this year with terms to expire as indicated.					
<b>Credentials Committee</b>				<b>Region</b>	
	Terry	Wilkinson	2016	M	CrossPointe Church, West Des Moines
	Jerry	Mease	2016	M	New Bridge, Winterset
	Roger	Vester	2017	SE	New Life, Davenport
	Wilma	Faulkner	2017	SW	Calvary, Glenwood
	<b>Jon</b>	<b>Olsen</b>	<b>2018</b>	<b>M</b>	<b>Crestwood, Des Moines</b>
	<b>Cynthia</b>	<b>Gregory</b>	<b>2018</b>	<b>M</b>	<b>First Family, Ankeny</b>
<b>Program Committee - 2015 Annual Meeting</b>					
					<b>Convention President</b>
					<b>Convention Vice President</b>
					<b>Convention Secretary</b>
	Tim	Lubinus			Executive Director
	Sandy	Guthrie			Executive Director's Administrative Assistant
<b>Nominating Committee</b>					
COMMITTEE	David	Miller	2016	NW	Southern Hills, Sioux City
TO ELECT CHAIR	Ken	Barlow	2016	SE	Bethany, Keokuk
	Darin	Ulmer	2017	NE	Community Baptist, Marion
	John	Faulkner	2017	SW	Calvary, Glenwood
	<b>Jack</b>	<b>Owens</b>	<b>2018</b>	<b>M</b>	<b>Cornerstone, Ames</b>
	<b>Stephen</b>	<b>Wolfe</b>	<b>2018</b>	<b>NE</b>	<b>Temple, Mason City; Northwood</b>
<b>Historian</b>					
	Joe	Needham	2017	NE	Living Hope Baptist Church, Ossian
<b>Baptist Foundation Committee</b>					
	Bob	Scott	2016	NW	Heartland, Sioux City
	Ryan	VanArkle	2016	M	Living Hope, DSM
CHAIR	Mike	Carlson	2017	M	New Bridge, Winterset
	Don	Ward	2017	SE	Madison Baptist, Ft. Madison
	<b>Joe</b>	<b>Powers</b>	<b>2018</b>	<b>SW</b>	<b>Crest Baptist, Creston</b>
	<b>Joyce</b>	<b>Hardymon</b>	<b>2018</b>	<b>NE</b>	<b>Immanuel Baptist, Cedar Rapids</b>
<b>Executive Board</b>					
	Jim	Parker	2016	SW	Sojourn, Council Bluffs
	David	Miller	2016	NW	Southern Hills, Sioux City
	Rex	Rains	2016	NE	New Life Church, Dubuque
	Jill	Olsen	2016	M	Crestwood, Des Moines - extending term year
	Stephen	Wolfe	2016	NE	Temple, Mason City; Northwood
	Ryan	Perz	2016	NW	Cornerstone, Orange City
	Ken	Barlow	2016	SE	Bethany, Keokuk
	John	Jakes	2017	M	Calvary, Indianola
	David	Alexander	2017	SE	Cornerstone Community, Chariton
	Darin	Ulmer	2017	NE	Community, Marion
	Ricky	Rohrig	2017	SW	Crossroads Community Church, Red Oak
			<b>2017</b>	<b>SW</b>	
	James	Marshall	2017	NW	Sioux Rapids Baptist, Sioux Rapids
	Jack	Owens	2018	M	Cornerstone, Ames
	Bob	Scott	2018	NW	Heartland, Sioux City
	Zack	Vester	2018	SE	New Life, Davenport
			<b>2018</b>	<b>SW</b>	
	Stan	Hayek	2018	NE	Candeo Church, Waterloo
	<b>Eric</b>	<b>Schumacher</b>	<b>2018</b>	<b>M</b>	<b>Grand Avenue, Ames</b>
	Eric	Bodin	2018	SE	Veritas Church, Iowa City

## **Constitution Review Committee Report - 2015**

Paul Porter, Chairman

### **Recommendations:**

- 1. Pages G-I – “Second Reading: - These items are being presented for the final vote and ratification.**
  - a. Wording to clarify gender specificity to be added at the beginning of the constitution, prior to ARTICLE I.**
  - b. Clarification of process for amendment of charter of institutions of the Convention. Article III, 3**
  - c. Stylistic wording change only. Article III, 5; Article VI, 5; Article IX, 3; Article X, 5; Article XI, 1; Article XI, 2**
  - d. Wording change to support 2014 constitution ratification. Article IV, 1**
  - e. Wording change to allow for any number of day annual meeting. Article V, 2; Article XI, 1; Article XI, 2**
  - f. Wording change to support 2013 Bylaw III Convention Committee changes. Article VI, 1**
  - g. Wording change to support first vice president as an executive officer of the executive board. Article VI, 2**
  - h. Wording change ‘recording secretary’. Article IX, 2**

## Second Reading 2015

This wording will be added at the beginning of the constitution, prior to ARTICLE I.  
 “In these constitution and bylaws, the male pronoun is used uniformly for convenience. However, the use of the male pronoun shall not be construed to exclude women from service unless such is clearly delineated in this constitution and bylaws.”

## ARTICLE III, AUTHORITY

3. The Convention reserves the right, as plainly implied in the first section of this article, to effect a change in the charter of any of its institutions. Any institution which desires to amend its charter shall ~~submit~~ **publish** the proposed amendment ***in the official publication of the Convention at least ninety days prior to the date of the annual meeting of the Convention. Any proposed amendment shall be presented in the Annual Book of Reports.*** ~~in writing to the Convention for its approval, provided that the proposed changes be submitted in writing to the Convention on the first day of its meeting and be voted on the second day.~~
5. No trustee shall be paid a salary, fee, or commission by the institution he serves as trustee for his service as a trustee. Any situations in which a trustee may receive direct or indirect compensation for services unrelated to their service as a trustee shall be disclosed before participating in such matters; ~~and~~ **Trustees** may participate with the members' approval; or they must recuse themselves during votes upon the matter.

## ARTICLE IV, MEMBERSHIP

1. The Convention shall consist of messengers who are members of Baptist Churches and Missions cooperating with the Convention **and** selected on ~~either a numerical or a~~ financial basis. A cooperating church shall be defined as one participating in and contributing to the causes of the Baptist Convention of Iowa, i.e., cooperative program and missions giving. Each messenger shall be a member of the church which elects him/her.

## ARTICLE V, OFFICERS

2. All officers except the treasurer shall be elected at each annual meeting of the Convention, the president ~~on the evening of the first day~~ **during the first session** and the vice presidents in the same session or **a subsequent session.** ~~the morning session of the second day~~ Their term of office shall begin at the close of that annual convention.

## ARTICLE VI, DUTIES OF OFFICERS

1. The president shall preside at all meetings of the Convention and serve as chairman of the executive board; while presiding at meetings, **maintaining order, and deciding** all points of order except those appealed to the body. ~~; and to appoint the committee~~

~~on committees.~~ It shall be the president's privilege to speak as any other person, provided one of the vice presidents has been called to the chair. The president shall serve as ex-officio member of all committees, except when ~~he~~ **the president** chooses to ask one of the vice presidents to serve.

2. The first vice president shall act in full capacity of **the** president when the president is unable to fulfill the responsibilities, ~~or the office is vacant, or when the president chooses to invite the vice president to serve.~~ ~~The first vice president shall serve as ex-officio to the Executive Board.~~
5. The executive director-treasurer, elected by the executive board of the Convention, shall serve as treasurer of the Convention.
  - a. The treasurer shall receive and disburse the general and designated funds of the Convention as authorized by the Convention in session.
  - b. ~~He~~ **The treasurer** shall have charge of invested and trust funds, invest and disburse the same, **and** collect and disburse interest thereon, subject in both cases to instructions of the Convention or of its administrative committee and the executive board.
  - c. ~~He~~ **The treasurer** shall make an annual report to the executive board for its approval and to the Convention for its approval of all receipts, disbursements, expenses, and investments.
  - d. ~~His~~ **The treasurer's** books shall be audited/reviewed by a certified public accountant. A statement by the auditor/accountant concerning the audit/review and the Convention's business will be published in the minutes.

#### ARTICLE IX, THE ADMINISTRATIVE COMMITTEE

2. The ~~p~~resident of the Convention shall serve as president of the administrative committee and the ~~recording~~ secretary **of the Convention** shall serve as secretary **of the administrative committee.**
3. Members of the administrative committee shall not receive compensation from the Convention budget, nor may members of their immediate families. Any situations in which a member may receive direct or indirect compensation from the Convention for services unrelated to their service as a member, shall be disclosed before participating in such matters, ~~and.~~ **Members of the committee** may participate with the **other committee** members' approval, or they must recuse themselves during votes upon the matter.

#### ARTICLE X, DUTIES OF THE ADMINISTRATIVE COMMITTEE

5. The administrative committee shall serve as the budget and audit committee for the Convention, and shall meet with the executive director-treasurer to prepare the budget



which is to be presented to the executive board in its September meeting. ~~and then~~  
 The Board shall present ~~the~~ **this** budget to the Convention in its annual session.

## ARTICLE XI, ALTERATIONS

1. Any alterations to the Constitution may be made by a vote of two-thirds of the members present, when the vote is taken without regard to the total enrollment at any annual meeting of the Convention, provided that:
  - a. Any proposed amendments must be either ~~1)~~ submitted in writing to the Convention one year before being voted on~~;~~, or ~~2)~~ recommended by the executive board ~~and. i~~~~n~~ either case **they must** be published in the official publication of the Convention at least ninety days prior to the date of the annual meeting of the Convention ~~session~~~~;~~.
  - b. Any proposed amendment shall be presented in the Annual Book of Reports and read ~~on the first day during the first session~~ of the Convention~~;~~ ~~and~~.
  - c. An amendment shall only become effective upon approval by the messengers at two successive annual meetings of the Convention.
2. Any alterations to the bylaws may be made by a simple majority vote of the members present, when the vote is taken without regard to the total enrollment at any annual meeting of the Convention, provided that:
  - a. Any proposed amendments must be either ~~1)~~ submitted in writing to the Convention one year before being voted on~~;~~, or ~~2)~~ recommended by the executive board ~~and. i~~~~n~~ either case, **they must** be published in the official publication of the Convention at least ninety days prior to the date of the annual meeting of the Convention~~;~~~~and~~.
  - b. Any proposed amendment shall be presented in the Annual Book of Reports and read ~~on the first day during the first session~~ of the Convention.

## **Executive Director Annual Report**

Tim Lubinus

This year's annual meeting is my second as executive director for the Baptist Convention of Iowa. It continues to be a joy to partner with churches across the state and to observe the richness of the various ways that God interacts with His people. Our churches have a variety of worship and preaching styles in a wide range of settings, but we worship one God, one Gospel, and one savior, Jesus Christ.

While in 2014 we could celebrate the sixtieth year since our first church started in Iowa, this year marks the twentieth year since the founding of our state convention. We are grateful for the many who have invested in our churches, our pastors, and the organizational structures that help us to effectively work together to reach the people of Iowa.

During this year I've noticed what may be a new trend. In the past some church leaders have been declaring that denominations are not really needed. Now it seems that the idea of working together for fellowship, support, and shared ministry is making a come back. Churches that have been independent are asking to join us for cooperative ministry. Several Iowa churches have significantly increased their financial support missions through the cooperative program. I think it is likely that our decision last year to increase our giving to the executive committee (our national mission entities) from twenty percent to fifty percent provided us with momentum and incentive to give through the Cooperative Program.

At the same time, across the SBC there has been an uptick in percentage giving of churches to our missions funding mechanism, the Cooperative Program. I think church leaders are more and more realizing that the SBC not only has the strongest funding system for missions, but that our agencies are some of the premier institutions for reaching the nations for Christ through the International Mission Board, starting churches through the North American Mission Board, and developing leaders through our six seminaries. We also have a leading voice in key cultural issues through the Ethics and Religious Liberty Commission.

Although executive board structures are not always the most interesting topics, this year we made a change to our board structure that allows for board members to increase focus in our various ministries while at the same time decreases costs to the convention. We are grateful for all who diligently serve on our board and various committees.

This year we added a new full-time staff person, Chris McRae. Chris has over thirty years of experience in ministry and has specific skills and passion for discipleship and small group ministry. Chris has traveled the state and is designing materials and other tools to help us to become better followers of Jesus Christ.

Ed Gregory and John Shaull have been pastors to pastors, offering encouragement, prayer, and other support to pastors across the state. We are grateful for their depth of experience in pastoral ministry and their accumulated wisdom that is necessary to provide strong support for our pastors.

Jon and Mindy Jamison are in their sixteenth year at the Friendship Baptist Center and continue to show Christ's love in a community affected by poverty.

We all want to express thanks for the commitment and dedication to our other staff and support staff that includes Sandy Guthrie, Bobbie Thies, Jon Olsen, Joni Wilkinson, and Frank McCrary.

Finally, we are grateful to the people who make up the Baptist Convention of Iowa churches who each day proclaim the message of Jesus and live a life of faith.

### **Church Starting Report**

Tim Lubinus

We continue to regard church starting as a key strategy for reaching new Iowa communities for Christ. Normally the ingredients for a church start include a qualified church planter, a needy location, a sponsoring church, and initial funding.

The BCI contributes to church planter development through providing scholarships for students working toward seminary degrees and by partnering with NAMB to provide funding for interns and apprentices who are preparing for church planting. We provide an extensive assessment process including a weekend assessment retreat (provided by Multiply Group) for the planter. In 2015, two Iowa couples completed the assessment process and we will require this for planters in the future.

After successful completion, the planter goes through a church planter training process that includes eleven essential skills for church planters. Three people in Iowa have completed the trainer certification from Multiply Group and are available to provide the training for planters. We will also require this of planters in the future.

As the planter is developed, a partnership is created to match a planter with a specific community and a sponsoring church. The BCI and NAMB contribute financially to help fund the planter for the first two years.

To help identify the needs in each community, we provide extensive demographic information on [ImpactIowa.net](http://ImpactIowa.net)

We've actively recruited someone as our church planting catalyst and have so far come up empty. For the time being, the plan is to divide the assignment into segments and seek church planting player/coaches to contract the assignment of developing, placing and supporting church planters.

In 2015, below is a list of Planters/Churches starting or having received BCI/NAMB funding:

- Live, Love, and Laugh Church, DSM, Mark Scott
- Redemption Hill, Sioux City, Richard Crowson
- Union Chapel, Grimes, Jon Kalvig and Jeff Droogsmma
- Cornerstone Boone, Boone, Matt Yoder
- CityScape, DSM, Cameron Scott
- Crossroads, Red Oak Ricky Rohrig
- Redeemer, Waterloo, Tom Ogston
- Vetical Church, DSM, Scott Carter, Matthew O'Mealey
- Iglesia Bautista Hispana Emmanuel, Cedar Rapids, Gilmer Mauricio
- Veritas Church, Cedar Rapids, Jake Each
- Capitol City Church, Carlisle, CJ Nissen

#### Church Planting Interns

- Cole Deike
- Dirk Wiese
- Nick Powell
- Lucas Jones

#### New Affiliates, churches that have joined the BCI

- Capitol City Church, DSM, Mark Carter
- Grace Church, Boone, Tim Tirdeau

#### Concrete plans for starting 2016:

- Cole Deike, Des Moines
- Andy Norris, Des Moines
- Stan Hayek, Columbia, MO
- Cody Hinton, Grinnell

### **Collegiate Ministry Report**

Tim Lubinus

Iowa has a long history of Baptist collegiate ministry beginning in 1972 at Iowa State University. Now collegiate ministry is also strong at University of Iowa, University of Northern Iowa, and Simpson College. Collegiate ministry is also developing at several other colleges. We have found that collegiate ministry is most effective as a ministry of a local church rather than as an independent ministry that raises its own funds or as a ministry sponsored by the state convention.

During the 2014-2015 school year Iowa based collegiate ministries involved 2562 college students across eight campuses. Our churches employed twenty-two full-time campuses ministers. In addition 245 international students were involved in collegiate ministries in Iowa.

In 2014, the BCI began a new funding channel for new collegiate ministries. In 2015, new campus ministry began in Cedar Rapids, at Coe College, Mount Mercy University, and Kirkwood Community College through Veritas Church in Cedar Rapids. In addition to Cedar Rapids, the BCI supports four other new campus ministries in Creston, Indianola, Cedar Falls, and Ankeny.

With this strong foundation, we intend to ramp up efforts to start churches in college towns in Iowa and also to begin reaching out to university cities in neighboring states beginning at the University of Missouri at Columbia, MO in 2016. We are grateful to the many men and women who are investing in reaching the next generation through collegiate ministry in Iowa.

## 2015 Statement of Activity - Ending September 30, 2015

<b>Income</b>	<b>YTD 2015</b> (This Year)	<b>YTD 2014</b> (Last Year)	<b>+/-</b>
Cooperative Program	\$ 395,100	\$ 353,767	
Iowa Missions Offering	\$ 20,761	\$ 26,136	
NAMB Support	\$ 437,594	\$ 665,452	
Lifeway Support	\$ 52,000	\$ 55,000	
GuideStone Support	\$ 5,950	\$ 5,292	
Other	\$ -	\$ -	
Temporary Restricted	\$ 83,520	\$ 60,580	
General Fund	\$ 8,384	\$ 54,843	
<b>Total Income</b>	<b>\$1,003,309</b>	<b>\$1,221,070</b>	<b>\$(217,761)</b>
<b>Disbursements</b>			
<b>World Missions Support</b>	\$ 196,334	\$ 70,081	
Executive Committee SBC - CP			
<b>Administration and Governance</b>	\$ 337,616	\$ 595,457	
Includes – BCI Staff, Benefits, Travel, Taxes, Insurance, Workman's Comp, Staff Development, Retirement, & Severance, Executive Board, Administrative Committee, Committees, Audit, Depreciation, Associating Dues, Maintenance, Insurance, Utilities, Office Supplies, Postage Equipment, IT, Bank Fees, and Communication			
<b>Church Planting</b>	\$ 238,905	\$ 202,833	
Includes - New Church Support, Grants, Resources, Development, Evangelism, BCI Staff, Benefits, and Travel			
<b>Church Development and Ministry</b>	\$ 204,818	\$ 276,380	
State-Wide Meetings Includes: Pastor & Wives Retreat, Men's Retreat, Impact Reconciled, IA Baptist Coordinator, Women's Retreat Other Conferences and Meetings Disaster Relief, Existing Evangelism Projects, Friendship Baptist Center, Collegiate Ministry, WMU, BCI Staff, Benefits, Travel, Church Matching Annuity, Emergency Assistance, Leadership Development and Contingency			
<b>Total Disbursements</b>	<b>\$ 977,673</b>	<b>\$1,144,751</b>	<b>\$(167,078)</b>
<b>Net Total</b>	<b>\$ 25,636</b>	<b>\$ 76,319</b>	<b>\$ (50,683)</b>
<b>Annie Armstrong Offering</b>	<b>\$ 56,980</b>	<b>\$ 58,268</b>	<b>\$ (1,288)</b>
<b>Lottie Moon Offering</b>	<b>\$ 93,567</b>	<b>\$ 108,178</b>	<b>\$ (14,611)</b>
<b>World Hunger</b>	<b>\$ 8,224</b>	<b>\$ 6,679</b>	<b>\$ 1,545</b>

**\*Rounded to the nearest dollar Unaudited**

## **Baptist Foundation Committee Reports**

Mike Carlson – Chair

We are grateful for the work of the Baptist Foundation Committee and their desire to steward the funds that have been given for the work of ministry in Iowa. We seek to develop guidelines that will distribute the funds in a way that honors the donors and furthers the kingdom work in Iowa.

At the March 19<sup>th</sup> Baptist Foundation Committee meeting we modified the collegiate intern guidelines to fund one person for only one year and students that receive collegiate intern funding are requested (not required), to work with BCI staff to find a place to volunteer at an additional BCI church or ministry. Funding has been provided for the work at Simpson College and New Heights church in Indianola, Des Moines Area Community College and First Family Church in Ankeny, Southwestern Community College and Crest Baptist Church in Creston, Western Community College and Sojourn Church in Council Bluffs.

At the September 17<sup>th</sup> meeting we discussed how well the new collegiate intern guidelines were working. For the school year 2015-2016 we are funding work at Coe College and Kirkwood College and Veritas Church in Cedar Rapids, SWICC and Crest Baptist Church in Creston, UNI and Candeo Church in Cedar Rapids. We are also in discussion on how to get the word out regarding all the funds availability to the BCI churches.

This year Baptist Foundation Committee has granted one grant from the Irene McFerron Small Church fund, two grants from the Foreign Missions fund, thirty five tuition grants for seminary students and five new Internships.

Contact the BCI office if you or your church would like to contribute to a specific fund. To apply for the funds go to [BCIowa.org/FundsRequest](http://BCIowa.org/FundsRequest).

### **Explanation of Funds:**

#### **Kier Memorial Fund:**

Helps to under-grid the convention's on going cooperative program budget.

#### **Lindberg-Mcferron Scholarship Fund:**

Provides scholarships for students preparing for ministry.

#### **Irene McFerron Small Church Fund:**

Provides maintenance and repair grants to small churches and missions.

#### **Hamilton Collegiate Missions Fund:**

Provides helps to college students engage in North American Mission Board and International Mission Board projects.

#### **BCI Non-Interest Loan Fund:**

Provides helps to meet critical needs by providing small non-interest loans

#### **Iowa Foreign Missions:**

Provides help for Iowa Baptist churches and church members to be involved in Southern Baptist missions and mission trips outside the United States.

#### **Iowa Home Missions:**

Provides help for Iowa Baptist churches and church members to be involved in Southern Baptist missions and mission projects in the United States.

#### **Iowa Student Work:**

Provides help for Iowa Baptist churches and church members to be involved in Southern Baptist student work and student work projects within the state of Iowa and collegiate ministry interns.

**Explanation of Funds (continued):****BCI Church Starting Fund:**

Provides funding for starting new churches and new ministries

**Partnership Development Foreign:**

Provides grants to Iowa Baptist churches and church members to be involved in with other Southern Baptist entities on foreign mission trips.

**Ethnic Missions/Language:**

Provides funding for ethnic groups in language and mission projects in the United States and foreign countries.

**Foundation Funds 2014****Baptist Convention of Iowa Disbursements:**

Provided 11 Scholarships for Seminary Students

Provided Funding for 4 Collegiate Interns

Provided 1 Non-Interest Loan

Provided 1 Interest Bearing Loan

**Corpus**

Kier Memorial Fund	\$ 20,000
Lindberg-McFerron Scholarship Fund	\$ 20,000
Irene McFerron Small Church Fund	\$ 30,000
Hamilton Collegiate Missions Fund	\$ 10,000
Barnes New Work	\$ 10,000

**Foundation Funds Thru September 30, 2015****Baptist Convention of Iowa Disbursements:**

Provided Scholarships for 35 Seminary Students

Provided Funding For 5 New Colligate Interns

Provided 2 Scholarships From Iowa Foreign Missions

**Balance of Foundation Accounts as of December 31, 2014**

Lindberg-McFerron Scholarship Fund	\$ 709
Irene McFerron Small Church Fund	\$ 1,603
Hamilton Collegiate Missions Fund	\$ 21,133
BCI Non-Interest Loan Fund	\$103,573
BCI Loan Fund	\$ 45,437
Iowa Foreign Missions	\$ 32,150
Iowa Home Missions	\$ 24,239
Iowa Student Work	\$105,604
BCI Church Starting Fund	\$281,883
Ethnic Missions/Language	\$ 25,428

**\*Rounded to the nearest dollar**

**We are grateful to all of those who have sacrificially and generously given to state and worldwide missions through the cooperative program. We pray that God will extend these gifts to bring people to Jesus and further the kingdom of God.**

<b>Summary of Giving Ending September 30, 2015</b>	CP = Cooperative Program
	IMO = Iowa Missions Offering
	AAEO = Annie Armstrong Easter Offering
	LM = Lottie Moon Christmas Offering
	WH = World Hunger

	CP	IMO	AAEO	LM	WH
Albia Road Baptist Church	1,440.48	0.00	390.00	515.00	0.00
All Nations Baptist Church	14,000.00	0.00	2,145.00	2,916.00	0.00
All Nations Church Ames	4,000.00	0.00	0.00	0.00	0.00
Ames Korean Baptist Church	0.00	0.00	0.00	0.00	0.00
Ashworth Road Baptist Church	0.00	0.00	0.00	0.00	0.00
Bel Air Baptist Church	3,603.51	0.00	700.00	875.00	0.00
Bethany Baptist Church	468.62	0.00	315.00	981.37	0.00
Bethel Baptist Church	0.00	0.00	0.00	0.00	0.00
Bloomfield Fellowship	0.00	0.00	0.00	0.00	0.00
Burlington Baptist Church	6,152.00	0.00	2,602.00	7,390.00	200.00
Burmese Christian Fellowship	0.00	0.00	0.00	0.00	0.00
Calvary Baptist Church Clarinda	0.00	10.00	220.00	20.00	0.00
Calvary Baptist Church Clinton	5,780.97	0.00	1,652.55	3,366.00	0.00
Calvary Baptist Church Glenwood	4,357.09	0.00	478.00	25.00	0.00
Calvary Baptist Church Indianola	1,500.00	0.00	241.00	345.00	0.00
Calvary Baptist Church Leon	2,310.70	0.00	1,484.00	1,850.00	0.00
Calvary Baptist Church Marshalltown	878.10	120.00	300.00	230.00	0.00
Candeo Church	6,000.00	0.00	0.00	0.00	0.00
Capitol City Church	300.00	0.00	0.00	0.00	0.00
Cathedral of Faith Baptist Church	0.00	0.00	0.00	0.00	0.00
Cedar Rapids Korean Baptist Church	0.00	0.00	530.00	270.00	0.00
Centerville Baptist Church	147.00	0.00	0.00	62.00	0.00
Central Baptist Church	0.00	0.00	0.00	0.00	0.00
Cityscape	100.00	0.00	0.00	0.00	0.00
Community Baptist Church Burlington	0.00	0.00	0.00	0.00	0.00
Community Baptist Church of Marion	10,775.00	15.00	640.00	1,510.00	0.00
Community Southern Baptist Church	0.00	0.00	550.00	0.00	0.00
Corner Stone Baptist Church Altoona	2,455.22	0.00	695.00	0.00	0.00
Cornerstone Baptist Church Ankeny	7,012.70	0.00	3,036.00	170.00	0.00
Cornerstone Baptist Church Orange City	2,609.24	0.00	500.00	1,435.15	0.00
Cornerstone Church of Ames	76,000.00	0.00	0.00	0.00	0.00
Cornerstone Community Church Chariton	900.00	0.00	0.00	500.00	0.00
Country Roads Baptist Church	2,133.87	306.00	225.00	245.00	0.00
Crest Baptist Church	20,047.16	45.00	2,241.00	3,337.01	5,034.00
Crestwood Baptist Church	7,242.88	35.00	1,467.58	2.00	0.00
CrossPointe Church	2,828.32	200.00	560.00	850.00	295.00
Crossroads Community Church Grimes	4,500.00	0.00	0.00	0.00	0.00
Crossroads Community Church Red Oak	964.02	0.00	230.00	0.00	0.00
Des Moines Korean Baptist Church	1,240.00	0.00	250.00	0.00	0.00
Fairview Baptist Church	346.00	0.00	0.00	100.00	0.00
Faith Baptist Church	1,491.00	0.00	500.00	0.00	0.00
Family Life Church	0.00	0.00	0.00	0.00	0.00
First Baptist Church Albia	1,466.00	333.00	710.00	825.00	73.50
First Baptist Church Bettendorf	4,774.26	10.00	822.00	3,977.50	120.00
First Baptist Church Carter Lake	1,145.04	0.00	152.16	0.00	80.00
First Baptist Church DeWitt	315.12	0.00	120.00	50.00	0.00
First Baptist Church Dunkerton	2,967.00	165.00	300.00	1,550.00	0.00
First Baptist Church Fairbank	0.00	0.00	200.00	0.00	0.00
First Baptist Church Lamoni	1,332.00	0.00	2,500.00	3,105.00	0.00
First Baptist Church Osceola	708.00	0.00	300.00	300.00	0.00
First Family Church Ankeny	5,400.09	0.00	0.00	0.00	0.00
First Grace Baptist Church	2,400.00	925.00	312.00	0.00	0.00
First Southern Baptist Church	0.00	0.00	0.00	0.00	0.00
Friendship Baptist Church	0.00	0.00	0.00	0.00	0.00
God's Family Baptist Church	0.00	0.00	0.00	0.00	0.00
Grace Baptist Church	0.00	0.00	0.00	0.00	0.00
Grace Church	7,500.00	0.00	0.00	0.00	0.00
Grand Avenue Baptist Church	16,599.99	500.00	3,185.00	9,750.00	0.00
Grandview Heights Baptist	0.00	0.00	0.00	0.00	0.00



	CP	IMO	AAEO	LM	WH
Heartland Baptist Chapel Ida Grove	256.81	0.00	370.00	255.50	0.00
Heartland Baptist Church Stuart	200.00	0.00	0.00	0.00	0.00
Heartland Community Baptist Church	14,200.07	0.00	465.00	295.00	0.00
Iglesia Bautista Cristo Vive	0.00	0.00	0.00	0.00	0.00
Iglesia Bautista Hispana Emmanuel	625.00	0.00	48.00	0.00	0.00
Iglesia Bautista Hispana Monte Sinai	200.00	0.00	150.00	210.00	0.00
Immanuel Baptist Church	9,193.31	550.00	2,503.07	2,646.25	0.00
Lacona Baptist Church	0.00	0.00	0.00	0.00	0.00
Light of the World Baptist	395.00	100.00	100.00	0.00	0.00
Lincoln Street Baptist Church	0.00	0.00	0.00	0.00	0.00
Living Hope Baptist Church Ossian	340.00	0.00	0.00	0.00	0.00
Living Hope Community Church	3,683.36	737.00	725.00	1,235.00	0.00
Madison Baptist Church	1,346.87	0.00	1,450.00	2,000.75	0.00
Memorial Baptist Church	0.00	0.00	0.00	0.00	0.00
Monday Night Church	0.00	0.00	0.00	0.00	0.00
Moulton Baptist Church	0.00	0.00	0.00	0.00	0.00
Muscatine Baptist Chapel	1,447.60	0.00	553.00	265.00	0.00
New Beginnings Baptist Fellowship	0.00	0.00	0.00	0.00	0.00
New Birth Baptist Church	1,151.00	0.00	0.00	0.00	0.00
New Bridge Church	12,223.03	380.00	1,285.00	275.00	204.10
New Heights Church	7,102.18	0.00	0.00	0.00	0.00
New Hope Baptist Church	253.00	0.00	120.00	180.00	0.00
New Life Baptist Church Davenport	9,111.51	2,053.51	4,249.03	6,706.54	0.00
New Life Baptist Church Kingsley	1,465.54	0.00	685.00	535.00	0.00
New Life Church Dubuque	9,800.80	0.00	407.00	154.70	0.00
New Life Church of Knoxville	435.00	0.00	0.00	0.00	0.00
Ninth Street Baptist Church	1,094.97	210.00	175.00	0.00	0.00
Northbrook Baptist Church	1,064.00	0.00	1,500.00	6,025.00	0.00
Northwood Baptist Church	1,842.00	0.00	120.00	50.00	117.00
Ottumwa Hispanic Baptist Church	210.00	243.00	0.00	0.00	0.00
Our Church	0.00	0.00	0.00	0.00	0.00
Pioneer Southern Baptist Church	0.00	0.00	0.00	0.00	0.00
Quimby Baptist Church	1,240.25	0.00	585.00	54.53	0.00
Redeemer Baptist Church	1,132.00	0.00	0.00	0.00	0.00
Redeemer Church	2,857.44	0.00	0.00	0.00	0.00
Redemption Church	350.00	0.00	0.00	0.00	0.00
Right Turn Cowboy Church	0.00	0.00	0.00	0.00	0.00
Road to Freedom Biker Church	0.00	0.00	0.00	0.00	0.00
Rock of Ages Baptist Church	0.00	0.00	0.00	0.00	0.00
Rolling Hills Community Church	8,730.49	0.00	964.51	716.50	0.00
Second Baptist Church	0.00	0.00	0.00	0.00	0.00
Sendero de Salvacion Storm Lake	0.00	0.00	0.00	0.00	0.00
Shiloh Baptist Church	2,429.87	0.00	559.16	400.00	0.00
Sioux City Korean Baptist Church	0.00	0.00	0.00	0.00	0.00
Sioux Rapids Baptist Church	508.00	0.00	35.00	60.00	0.00
Sojourn Baptist Church	2,933.56	0.00	0.00	0.00	0.00
Solid Rock Church	2,040.80	470.21	470.21	495.21	0.00
Southern Hills Baptist Church	37,388.42	0.00	6,509.00	23,112.00	2,100.00
Temple Baptist Church	2,240.66	15.00	181.64	27.97	0.00
The Church of Living Center	0.00	0.00	0.00	0.00	0.00
True Bible Baptist Church	320.00	0.00	0.00	115.00	0.00
University Baptist Church Ames	0.00	0.00	0.00	0.00	0.00
University Baptist Church Iowa City	0.00	0.00	0.00	0.00	0.00
Van Meter Baptist Church	1,206.00	0.00	813.00	0.00	0.00
Veritas Church	5,414.98	0.00	0.00	0.00	0.00
Veritas Church of Cedar Rapids	1,248.00	0.00	0.00	0.00	0.00
Waukee Baptist Church	2,948.00	0.00	1,185.00	1,125.00	0.00
Wellspring Church	200.00	50.00	75.00	75.00	0.00
Westwind Church	2,000.00	0.00	0.00	0.00	0.00
Wilton Baptist Church	960.00	0.00	44.00	0.00	0.00
Word of Life Baptist Church	164.00	100.00	100.00	0.00	0.00
<b>Total:</b>	<b>390,144.90</b>	<b>7,572.72</b>	<b>56,979.91</b>	<b>93,566.98</b>	<b>8,223.60</b>

Gifts are recorded on date received by BCI  
Any discrepancies or errors should be reported immediately

## **Job Descriptions for Executive Officers AFTER Constitution Approval 11.7.15**

### **Baptist Convention of Iowa CONSTITUTION**

#### **ARTICLE V, OFFICERS**

1. The officers of the Convention shall be a president, a first vice president, a second vice president, a secretary, and a treasurer.
2. All officers except the treasurer shall be elected at each annual meeting of the Convention, the president during the first session and the vice presidents in the same session or a subsequent session. Their term of office shall begin at the close of that annual convention.
3. The executive director-treasurer elected by the Executive Board of the Convention shall serve as the treasurer of the Convention.
4. The term of the office for the president is limited to two years, and he shall not be eligible for re-election until as much as one year has elapsed from the time his successor is named.
5. No employee of the Convention, its several institutions, agencies, or programs of work receiving compensation from the Convention's budget, shall be eligible to serve as president, first vice president, or second vice president.
6. Officers of the Convention, officers and members of boards of trustees, and members of committees of the Convention shall hold membership in a church affiliated with and in cooperation with the Baptist Convention of Iowa.

#### **ARTICLE VI, DUTIES OF OFFICERS**

1. The president shall preside at all meetings of the Convention and serve as chairman of the executive board while presiding at meetings, maintaining order, and deciding all points of order except those appealed to the body. It shall be the president's privilege to speak as any other person, provided one of the vice presidents has been called to the chair. The president shall serve as ex-officio member of all committees, except when the president chooses to ask one of the vice presidents to serve.
2. The first vice president shall act in full capacity of the president when the president is unable to fulfill the responsibilities, the office is vacant, or the president chooses to invite the vice president to serve.
3. The second vice president shall be available to preside when called upon by the president. The second vice president shall act in full capacity of the first vice president when the first vice president is unable to fulfill the responsibilities or the office is vacant.

## **Job Descriptions for Executive Officers AFTER Constitution Approval 11.7.15**

4. The secretary shall record all proceedings of the Convention in session, and the Executive Board in its meetings. The secretary keeps a file of the minutes in a fireproof protection. This file constitutes the authentic record of the Convention.
5. The executive director-treasurer, elected by the executive board of the Convention, shall serve as treasurer of the Convention.
  - a. The treasurer shall receive and disburse the general and designated funds of the Convention as authorized by the Convention in session.
  - b. The treasurer shall have charge of invested and trust funds, invest and disburse the same, and collect and disburse interest thereon, subject in both cases to instructions of the Convention or of its administrative committee and the executive board.
  - c. The treasurer shall make an annual report to the executive board for its approval and to the Convention for its approval of all receipts, disbursements, expenses, and investments.
  - d. The treasurer's books shall be audited/reviewed by a certified public accountant. A statement by the auditor/accountant concerning the audit/review and the Convention's business will be published in the minutes.
6. The president, first vice president, second vice president, and secretary shall constitute the executive officers of the Executive Board and shall have all the powers formerly entrusted to trustees. However, nothing in this Constitution shall be deemed to require said executive officers to be held to the same legal standard as a trustee to the extent that such legal standards exceed those that would be applicable to a corporate officer.

## **ARTICLE IX, THE ADMINISTRATIVE COMMITTEE**

1. The president, first vice president, second vice president, secretary, and executive director-treasurer shall serve as the Convention's Administrative Committee. Additionally, the Executive Board shall elect three of its members to serve on the Administrative Committee as well. Ad hoc committees may be changed, added, or deleted at the discretion of the Executive Board.
2. The president of the Convention shall serve as president of the administrative committee and the secretary of the Convention shall serve as secretary of the administrative committee.
3. Members of the administrative committee shall not receive compensation from the Convention budget, nor may members of their immediate families. Any situations in which a member may receive direct or indirect compensation from the Convention for services unrelated to their service as a member, shall be disclosed before participating in such matters. Members of the committee may participate with the other committee members' approval or they must recuse themselves during votes upon the matter

**ARTICLE X, DUTIES OF THE ADMINISTRATIVE COMMITTEE**

1. The Administrative Committee shall act under the authority of the Executive Board and/or the Convention in any matter committed to it by the Board or by the Convention.
2. The Committee shall act on any emergency administrative matter and its action shall carry the authority of the Convention, subject to review by the Executive Board.
3. The Committee shall not involve the Board or Convention in financial obligations, or project any major plans or work not authorized by the Board or the Convention.
4. A majority of the Committee shall constitute a quorum after every member has been notified sufficiently in advance.
5. The Administrative Committee shall serve as the budget and audit committee for the Convention, and shall meet with the executive director-treasurer to prepare the budget which is to be presented to the Executive Board in its September meeting. The Board shall present this budget to the Convention in its annual session.
6. The Administrative Committee shall serve as the resolutions committee of the Convention while the Convention is in session.

**Baptist Convention of Iowa Operations Manual  
Version 5.2 Effective 9/26/15**

**I.4 - - Job Summaries for the Executive Officers of the Convention**

The Convention has four elected executive officers and one employed executive officer.

The employed officer is the executive director–treasurer who is responsible for the daily operations of the Convention, for the supervision of staff, and for the administration of the Convention’s calendar, budget and ministries.

The Executive Management System (See Section I.6) has long been the practice and policy of the Convention, as is true of other state conventions. This document does not intend to change that management system. What it is designed to do is clarify the roles of the Convention’s president, first vice president, second vice president and secretary.

**JOB TITLE: PRESIDENT**

**Primary Responsibilities:**

Sign contracts that call for the specific approval of the board or messengers to the annual meeting or specially called meetings of the Convention. The executive director- treasurer signs all other contracts.

Preside over the meetings of the administrative committee, the board, the annual meeting, and any special meetings of the Convention.

Represent, as resources and time allow, the Convention in national convention events that include the participation of Convention presidents. The Convention covers expenses for one trip to the Southern Baptist Convention Executive Committee meeting annually.

## **Job Descriptions for Executive Officers AFTER Constitution Approval 11.7.15**

Serve between sessions of the Convention, between meetings of the board and between meetings of the administrative committee, along with the first vice president, second vice president and secretary, as a counselor to the executive director-treasurer regarding issues of the Convention's policy and polity, and in regard to out-of-the-ordinary issues of concern that the executive director-treasurer might call to the attention of the president.

Preside over the annual evaluations of the executive director-treasurer.

Call to the attention of the executive director-treasurer issues of concern that the president believes the Convention or the executive director-treasurer needs to address or correct.

Meet with the executive director-treasurer before meetings of the administrative committee and before the annual meeting of the Convention and before special meetings of the Convention to plan and review agendas and to assure that the Convention's decision-making processes remain orderly and God – honoring.

Deliver a biblical message in the annual meeting that remains free of secular or religious politics.

Work with the administrative committee, upon the departure of the executive director- treasurer, to recommend an interim to the board, and then lead the board to select a search committee.

Encourage and support the executive director-treasurer through the extension of personal ministry, through praying for him, through asking questions, through staying informed and through offering counsel rooted in love and prayer.

Preside over employment anniversary celebrations for the executive director-treasurer. The executive director-treasurer presides over employment anniversary celebrations for other members of the staff.

Appoint a temporary Convention secretary when such action becomes necessary. A permanent replacement for the secretary is determined by the board upon a recommendation from the nominating committee or in annual meeting.

Remember at all times that the role of the president of the Convention is not one of power and authority. It is, instead, a call to faithful and loving service intended to strengthen our relationship with Christ, to promote harmony and peace among believers and to encourage Iowa Baptists to faithfully share the gospel of Christ.

### **JOB TITLE: FIRST VICE PRESIDENT**

The first vice president is an executive officer of the Convention. As such, he is a member of the board and the administrative committee. In the absence of, or upon the request of the president, he enjoys all the rights, privileges and authority of the president.

The first vice president joins with the president, second vice president and secretary in signing contracts that require the approval of messengers to the annual meeting, approval of the board, or approval of messengers in attendance at special meetings of the Convention.

## **Job Descriptions for Executive Officers AFTER Constitution Approval 11.7.15**

Should the president, for whatever reason, not be able to complete his term of service the first vice president, becomes the Convention's president and the second vice president becomes the first vice president.

### **JOB TITLE: SECRETARY**

The secretary is an executive officer of the Convention and as such, is a member of the board and the administrative committee. The secretary joins with the president, first vice president, and second vice president in signing contracts that require the approval of messengers to the annual meeting, approval of the board, or approval of messengers in special meetings of the Convention.

The secretary keeps minutes, including supporting documents, at annual meetings, at administrative committee meetings, and at special meetings of the Convention.

The secretary provides and maintains duplicate copies of minutes, and supporting documents. One copy is to be delivered to the executive director-treasurer within two weeks of any given meeting. The other copy is to be retained by the secretary and passed along to the next secretary upon the secretary's departure from office. (The secretary maintains a copy of all minutes and supporting documents to protect the Convention from any losses that might occur resulting from any event that might destroy vital documents stored at the Convention office.)

The secretary shall prepare minutes of the meeting. Copies shall be submitted to all members of the board and to the executive director-treasurer. The minutes shall be sent to the executive director not less than two weeks after the meeting.

### **JOB TITLE: SECOND VICE PRESIDENT**

The second vice president is an executive officer of the Convention and as such is a member of the board and the administrative committee. The second vice president joins with the president, first vice president, and secretary in signing contracts that require the approval of messengers to the annual meeting, approval of the board, or approval of messengers in special meetings of the Convention.

Upon loss of the president, the first vice president becomes president and the second vice president becomes the first vice president. Upon loss of the first vice president, the second vice president becomes the first vice president.

***Note: Each elected executive officer must have been a member of a Convention affiliated church and must have been an advocate for, and an active participant in the life of the Convention for no less than two years at the time of election. Each elected officer must have a strong and faithful record of service and solid understanding of Southern Baptist doctrine, policy, and practice.***

## **Administrative Committee**

### **Composition of the Committee**

This committee shall be composed of the president of the Convention, the first vice president, second vice president, secretary, and three members of the board elected annually at the board's September meeting.

The president of the Convention shall serve as the chairman of this committee.

### **Responsibilities**

This committee shall meet regularly with the executive director-treasurer for the purpose of coordination and general evaluation of the Convention's work and ministry as to policies and procedures. This includes the annual evaluation of the executive director-treasurer.

This committee shall serve as the primary planning committee for the agenda for the full board meetings.

This committee shall review the annual audit.

This committee shall serve as the resolutions committee when the Convention is in session.

The resolutions committee acts only during special called Convention meetings or in the annual meeting. There are times when the executive board needs to receive and act on resolutions. Resolutions serve two primary functions in the life of the Baptist Convention of Iowa. They express appreciation and they extend special recognition for special achievements.

The Baptist Convention of Iowa has historically, and we believe properly, sought to avoid resolutions that might prove to be divisive or needlessly controversial. The administrative committee is the committee most responsible for the protection of the Convention's fellowship and harmony. Consequently, the administrative committee shall be empowered to decline to present resolutions it determines to have the potential to disrupt the fellowship and harmony of the Convention.

Resolutions adopted by the executive board or by the messengers in session are not binding on the congregations affiliated with the Baptist Convention of Iowa. With the exception of resolutions that only serve to express opinion regarding public issues, they are, however, binding upon the Convention.

Individuals wishing to present resolutions for the consideration of executive board members or messengers shall present proposed resolutions in writing to the executive director-treasurer at least sixty days prior to their intended adoption date by the executive board members or Convention messengers. The executive director-treasurer shall be responsible for presenting proposed resolutions to the administrative committee in the next meeting of the committee after receipt of pending resolutions.

This committee shall relate to the Baptist foundation committee who oversees the Convention's Interest Bearing Loan Fund.

**Baptist Convention of Iowa  
CONSTITUTION**

**ARTICLE VII, THE EXECUTIVE BOARD**

At the annual meeting, the Convention shall nominate and elect an Executive Board of the Baptist Convention of Iowa.

1. Regular members shall be chosen from each region (as region is defined in the bylaws).
2. The regular members shall be elected for a term of three years and may be re-elected for a second three-year term. After a lapse of one year, he/she may serve again if elected.
3. An effort shall be made to ensure balance between pastors and laity, and between male and female; however, the primary consideration for selection of Executive Board members shall be their expertise to serve effectively.
4. When vacancies occur between annual meetings of the Convention, these may be filled upon recommendation of the Administrative Committee and a two-thirds vote of the Executive Board present and voting.
5. All members of the Board shall be members in good standing of Baptist churches which cooperate with the Convention in its programs of work and the Cooperative Program.
6. Nominees shall hold membership in a BCI affiliated church within a region for at least one year before being eligible to serve on the Convention's Executive Board. Persons moving from a region to another shall vacate their position on the Board.
7. Members of the Executive Board may be removed in accordance with the Articles of Incorporation, Article IX.

**ARTICLE VIII, DUTIES OF THE EXECUTIVE BOARD**

1. The Executive Board shall be the executive, administrative, and promotional agency of the Convention and shall act under the instructions of the Convention, acting in its own capacity as a body through its Administrative Committee.
2. The Executive Board shall recommend to the Convention both a proposed goal or objective for raising funds, and a proposed distribution. The Board shall promote all missionary, educational, and benevolent causes of the Convention, and receive and disburse all funds according to the annual budget adopted by the Convention.



## **Qualifications and Responsibilities of Executive Board AFTER Constitution Approval 11.7.15**

3. The Executive Board shall have authority to act, as a body or through its Administrative Committee, in all matters committed to it by the Convention and in matters which may arise between Convention sessions.
4. With the exception of the state office building, the Executive Board shall have authority to purchase, sell, or lease property and to incur indebtedness necessary for the operation of the Convention. The state office building shall not be sold or leased without the approval of the messengers in an annual or called meeting.
5. It shall be the specific duty of each member of the Board to promote the Convention's program in his/her respective area of the state.
6. A majority of the Board shall constitute a quorum after every member has been notified sufficiently in advance.

### **Baptist Convention of Iowa BYLAWS**

#### **Bylaw I – EXECUTIVE BOARD**

1. The executive board of the Baptist Convention of Iowa shall consist of 20 regular members plus the president, first vice-president, second vice-president, and secretary.
2. Four regular members shall be chosen from each region.
3. The state shall be divided into five regions: four regions consisting of counties in the four geographic quadrants of the state, and the fifth being comprised of counties in proximity to Des Moines. All regions will be specifically defined within the Operations Manual. Composition of the regions cannot be changed without executive board approval.
4. One third shall be elected each year to serve a three-year term. However, only six members will be elected every third year.

### **Baptist Convention of Iowa Operations Manual Version 5.2 Effective 9/26/15**

#### **I.2 - - Orientation for Executive Board Members**

1. It is important to remember that board members do not represent their association or their church which are both autonomous bodies, but board members represent the Convention, a separate autonomous body, and board members are setting policy for the work of the Convention, not based upon a biased position because of their association or church, but rather because they are a member of the Convention's board.
2. Board members should be familiar with this Manual. They should read carefully the Articles of Incorporation and the Constitution and Bylaws of the Convention.
3. Board members should inform the Convention's administrative assistant if they are going

## **Qualifications and Responsibilities of Executive Board AFTER Constitution Approval 11.7.15**

to miss a board meeting

4. The board is a policy-making body. This distinguishes it from the role of the executive director–treasurer who is responsible for carrying out policy of the board and also from other convention staff members who assist the executive director–treasurer in the planning and implementation of our work. By way of protocol, the staff reports to the executive director-treasurer, and the executive director-treasurer reports to, and works directly with, the board.
5. Board members should read carefully the job descriptions and the employment policies of the Convention.
6. The only way board members will become an effective board member is to ask questions about the areas of work with which they are not familiar. Please remember board members are responsible leaders with the capacity to think, and the reason board members are chosen is because of their qualifications to render a contribution to this Convention.
7. Board members will receive as much material on various subjects to be discussed in the meetings as possible. Materials are posted online before the meetings. There will always be time for discussion of any materials board members do not understand.
8. Our Convention’s work is guided by objectives, strategies, goals and action plans. The Convention has both a strategic plan and an annual plan. the annual plan includes the calendar and the budget.
9. Members of the board are selected from churches that are in agreement with the Baptist Faith and Message, that support cooperative missions, and that practice congregational government under the lordship of Christ.
10. Board members are to protect confidential information including, but not limited to, non-public personnel information, sensitive information regarding churches and their leaders, mailing lists, and non-public financial information.

### **I.3 - - Executive Board Working Guidelines**

The board of the Convention shall be the executive agency of the Convention and shall be charged with carrying out the work of the Convention between annual meetings. The board shall receive guidelines, directions, responsibilities, and authority from the Convention.

#### Composition of the board

The board shall be composed of 20 members plus the officers of the Convention: president, first vice president, second vice president, and secretary. The president, first vice president, second vice president, and secretary shall, upon their election, become members in full standing.

Members shall be nominated by the nominating committee, with nominees chosen for their ability to make a contribution. The nominating committee shall specify the length of term the

## **Qualifications and Responsibilities of Executive Board AFTER Constitution Approval 11.7.15**

members will serve. Board members shall be selected from churches that are faithfully giving to support cooperative missions and from among persons who hold high the importance of cooperative missions, prayer, engagement, and financial support.

Seven members will be elected each year, for a three year term. However, only six members will be elected every third year. When a vacancy occurs between annual meetings of the Convention, these may be filled upon recommendation of the administrative committee and a two-thirds vote of the board present and voting.

### Definition of Regions

1. The Metro Region is comprised of the following counties: Boone, Story, Dallas, Polk, Madison, Warren
2. The Northeast Region is comprised of the following counties: Worth, Mitchell, Howard, Winneshiek, Allamakee, Cerro Gordo, Floyd, Chickasaw, Fayette, Clayton, Franklin, Butler, Bremer, Hardin, Grundy, Black Hawk, Buchanan, Delaware, Dubuque, Marshall, Tama, Benton, Linn, Jones, Jackson
3. The Northwest Region is comprised of the following counties: Lyon, Osceola, Dickinson, Emmet, Kossuth, Winnebago, Sioux, O'Brien, Clay, Palo Alto, Hancock, Plymouth, Cherokee, Buena Vista, Pocahontas, Humboldt, Wright, Woodbury, Ida, Sac, Calhoun, Webster, Hamilton, Monona, Crawford, Carroll, Greene
4. The Southeast Region is comprised of the following counties: Jasper, Poweshiek, Iowa, Johnson, Cedar, Clinton, Marion, Mahaska, Keokuk, Washington, Louisa, Muscatine, Scott, Lucas, Monroe, Wapello, Jefferson, Henry, Des Moines, Wayne, Appanoose, Davis, Van Buren, Lee
5. The Southwest Region is comprised of the following counties: Harrison, Shelby, Audubon, Guthrie, Pottawattamie, Cass, Adair, Mills, Montgomery, Adams, Union, Clark, Fremont, Page, Taylor, Ringgold, Decatur

Except for the Convention's officers, members having served two full terms shall not be eligible for re-election until after the lapse of one year.

### Officers of the board

The officers of the board shall be the officers of the Convention: president, first vice president, second vice president, and secretary.

### Work groups

The board will be divided into three work groups. The current officers will be the officers for each work group.

1. Church Starting
2. Church Development

## **Qualifications and Responsibilities of Executive Board AFTER Constitution Approval 11.7.15**

### **3. Community Transformation**

Each group is made up of the administrative committee (for continuity across all the groups and all decisions) plus five or six people from among the seventeen other members on the board who will focus on giving input to and reviewing guidelines for their specific ministry area.

Work group decisions will be communicated to the full executive board within seven days and will stand with the full authority of the executive board if no more than four of the remaining executive board members register opposition to the decision within two weeks of the notification. By-law recommendations and policy changes can only be decided at the September full board meeting.

The Community Transformation Work Group will have the full authority of the executive board to approve recommendations from the Disaster Relief Council.

#### Meetings of the board

The board shall meet at least three times annually. [February 21, 2015] The times and places for all meetings shall be established by the board. In the event of emergencies or inclement weather, the Convention's president and executive director-treasurer may change dates and locations of meetings provided advance notification is given to board members.

#### Mileage Reimbursement

The board of the Baptist Convention of Iowa (BCI) recognizes that board members, officers, and volunteers of BCI may be required to travel or incur other expenses from time to time to conduct ministry business and to further the mission of this nonprofit organization. This includes, but is not limited to, travel to board and committee meetings. When individuals use their personal car for such travel, including travel to and from the airport, mileage will be allowed up to 65% of the currently approved IRS rate per mile. [January 1, 2015]

#### Board Agenda

The agenda will be prepared and distributed at least two weeks before each board meeting. Work group agendas will be sent to the full board prior to the work group meeting. [February 21, 2015] The agenda shall be distributed to each board member and to appropriate employees of the Convention. All members may recommend items for the agenda. Requests must be communicated to the president at least 30 days before the meeting.

Items may be added to the agenda at the beginning of the board meeting if two-thirds of the board members present and voting agree to the addition.

#### Minutes

The secretary shall keep minutes of each meeting and make copies available to members, to the executive director-treasurer, and for the permanent records of the Convention within two weeks after the meeting.

## **Qualifications and Responsibilities of Executive Board AFTER Constitution Approval 11.7.15**

### Special Called Meetings

Meetings of the board may be called other than regular times by the president and executive director-treasurer providing all members shall be notified at least 15 days prior to the date of the meeting.

### Quorum

A majority of the board shall constitute a quorum after every member has been notified sufficiently in advance.

### Attendance

Attendance of board members shall be of major importance. The board shall declare vacant any position from which a member has been absent for two regular meetings of the full board, excluding the meeting at which they are elected, without an acceptable reason submitted to the president of the board or to the Convention office prior to the meeting.

### Ad Hoc Board Committees

The board may add or delete ad hoc committees or change the name and assignment of committees at will, but such changes in organization, structure, or policy shall be approved by the full board. The committees of the board have no executive authority; all such authority resides in the board itself.

The president shall have the right to reassign board members from one committee to another when such action is deemed by the administrative committee to be in the best interest of the Convention.

## **Iowa Woman's Missionary Union**

Joni Wilkinson

*Surrender, Sacrifice, Service*...this is the lifestyle challenge laid before women involved in Iowa Woman's Missionary Union (WMU). WMU women have a passion to encourage and support God's laborers who have gone out into the harvest. They are also committed to go and serve as God leads them through surrendering their lives to God, sacrificing time, energy and resources, and ministering to others in the community God has placed them.

WMU women have a heart for missions discipleship, passing on their passion for missions to the next generation. They support their pastor and church leadership in their local church, promote offerings for missions work of the Baptist Convention of Iowa, North American Mission Board, and International Missions Board. They are committed to praying for missionaries at home and abroad, and being the hands of Christ outside the walls of the church. That may mean supporting Iowa missionaries Jon and Mindy Jamison by volunteering at the Friendship Baptist Center or donating food, clothes, and toiletries. It may mean serving at a food pantry or community meal site, reading to children, or visiting the sick and dying in their own communities.

In April, Iowa WMU held its 2015 annual meeting at the Sheraton Inn, West Des Moines, prior to the ONE Conference, sponsored by Cornerstone Church of Ames, and BCI. They honored Wilma Faulkner, Calvary Baptist, Glenwood, for serving four years as Iowa WMU President and elected a new president Karen McGettrick, Living Hope Community Church of Des Moines. At the meeting, the organization updated and revised their guidelines and moved their annual meeting date to a weekend in October.

Several members then served on the prayer team for the women's conference. At different times during the conference they were available to pray for women who attended. WMU also hosted a ministry project on Saturday afternoon in the hotel lobby. They knitted and crocheted kitchen dish clothes and scrubbies that were donated to the Free Store in Des Moines, a ministry that provides furniture and household items to women and their children who need to re-start a household, or to veterans who are moving into an apartment.

Each year National WMU hosts an MK re-entry retreat for missionary children returning to the states for college. This year the retreat was held in Alabama, and Iowa WMU provided plane tickets for two young ladies whose parents are IMB missionaries. One missionary family serves in Spain, and the other family serves in Kazakhstan.

This coming year Iowa WMU hopes to sponsor a fellowship event for parents of International Mission Board missionaries who live in Iowa. In August WMU Coordinator Joni Wilkinson and Jerry and Debbie McFerron, who recently returned to the states from Africa, visited a parent's missionary fellowship hosted by the Kansas-Nebraska Convention to experience such a meeting.

On October 2-3, Iowa WMU held a second annual meeting at CornerStone Baptist Church of Altoona. The theme for this meeting was "*Both Feet In, Surrender, Sacrifice, and Service.*" Women representing 12 BCI churches attended, learning about resources and opportunities for service through WMU. Former international missionaries Debbie McFerron, and Darlene Lubinus spoke about their personal spiritual journeys and the joys and challenges of raising children and serving alongside their husbands on the mission field. Food for the meeting was provided by Friendship Center community members.

**Impact University Report**  
Eugene Guthrie, Co-Director

Impact University 2015 made definite impact on the lives of students from across Iowa. Ninety five students and 48 adult staff representing 17 BCI churches experienced God's presence and truth through worship, teaching, preaching, and sharing in small (family) groups. At least 11 of the staff members this year were former students who had received ministry training at Impact.

Impact University is a BCI sponsored week-long event held each July in Storm Lake, IA. The theme for this year's event was "See Clearly" with the focus passage of James 1:22-25. The students were encouraged to "look intently" into God's Word and see themselves as He sees them with special emphasis on the application of their faith.

Impact University is more than just a youth camp. It is also an intense week of discipleship and evangelism training for the teens who attend. Over 3 hours each day is spent in their respective Schools and family groups learning and then reflecting on God's truth. There is also time each day spent in daily devotions, practical ministry training and culminating in a large group worship celebration each evening. Afternoons are filled with "Hang Time" when the teens have an opportunity for various recreation and social interaction.

The number of people who attend and the amount of quality training received by the next generation of leaders each year continues to make IMPACT one of the best ministry investments of the Baptist Convention of Iowa.

Please pray for our Impact leaders and students over the coming year, and plan to send students from your church to Impact University next year July 11-16, 2016.

**Discipleship Team Leader Report**  
Christopher McRae

This new position has combined responsibilities of various departments that had worked together in the past to assist churches with health and growth issues.

It is the desire of the BCI to come alongside churches and assist them in the areas of discipleship through Small Groups ministry. In response to that need the area of Discipleship Team Leader has worked this past year to develop resources for individual churches in the areas of assessment, training, and coaching.

The **ASSESSMENT** phase includes helping churches ask the right questions before reaching for solutions. The significance of guiding the process of honest self-evaluation cannot be overstated. It is essential to prepare the church for the structural changes needed to facilitate long-term health and growth. The development of "pre-work" in the form of surveys is one of the ongoing tasks that have been assigned. These are designed to help a church understand where they currently are, what areas of strength are present and what opportunities for growth and improvement are presented. It also gives an opportunity to step back and reevaluate the vision and direction, the structure and the process the church will commit to in making disciples.

A second area of emphasis has been in providing **TRAINING** for church leadership, small group facilitators and church members. The goal is to provide leaders with instruction and the resources for personal growth and development as well as skill enhancement for the overall purpose of advancing the mission and vision of the church in the community and around the world.

Encouraging small group leaders with specific guidance that is both helpful and practical. In response to this need a content menu of topics and training sessions was developed that are made available to churches. Some of this comes from the surveys that were disseminated and the responses given by churches and their membership in our state. Other courses were developed through the input of expert practitioners across many different models of small group life.

The final area that needed attention has been in the area of **COACHING** those who are already in positions of responsibility for small groups and discipleship in the local church. Directing these leaders through the issues of structure and supervision that are essential for the ongoing health and wellbeing of group ministry has been a priority. Ongoing coaching has been given to assist them in the design and maintenance of systems for encouragement of those serving and direction for those needing correction.

In the new paradigm, church health and growth fall under the responsibility of the Discipleship Team. Creating a council of small group practitioners and discipleship leaders around the state is the next step of development for this ministry.

This emphasis was expressed through individual **ASSESSMENTS** with 21 different churches across the BCI. These addressed specific needs in a personalized context that partnered with pastors and church leaders to honestly evaluate various aspects of discipleship and small group ministry in their churches. Some of these included Worship Service Evaluations; overall Church Health Analysis; Vision, Mission and Strategy Studies; Small Group Leadership Appraisals; and Spiritual Gifts Surveys.

In addition, the Discipleship Team hosted specific **TRAINING** events that came out of these assessments. Five separate events were sponsored in a seminar format that took place in churches across the state. These included a Strategy Development Conference; Small Group Leadership Training Sessions; Building a Culture of Discipleship; and Assimilation through Connection in Small Groups. Ongoing discussions with a half dozen other churches are bearing fruit in terms of specialized training events.

Lastly, the initial steps were taken to identify and recruit the beginnings of a team of leaders across the state who believe in and practice discipleship. **COACHING** opportunities are made available such that these practitioners will be able to deliver systems and resources for those needing further training.

### **Friendship Baptist Center**

Jon & Mindy Jamison

Another great year is in the books at the Friendship Baptist Center. As you know, the Friendship Center exists to build friendships and share God's love in a poverty impacted community. This year, **20 Mission Teams** and more than **30 Weekly Volunteers** helped make this ministry



possible. These numbers include **14 BCI Churches** who are impacting this community in an ongoing role.

Success is measured by a broader metric than salvations, but we are pleased to report that **18 People Received Jesus as Savior** this year through the ministry of the Center. A large portion of these people made decisions as a result of our summer camp. We had **5 weeks of Camp** (ages 4-17) and had nearly **1,000 Total Attendance**.

Once again this past summer, we held several weeks of **Community Market with 10 Vendors**. This transformative ministry gives Cooks, Artists and other Artisans an opportunity to sell their goods. While the Community Market itself was a success, several involved have now gone on to begin side businesses, including catering, as a way to supplement their income.

Thank you for your support of the ministry of the Friendship Baptist Center. Please continue to pray for our efforts to not only proclaim Jesus, but to build bridges out of poverty. **Also, prayerfully consider joining us in these efforts.**

**\*\*Several opportunities exist for Iowa Churches to lead a week of Camp at the Center - Summer 2016.**

### **Pastor/Church Support Report**

John Shaull and Ed Gregory

The Church/Pastor Support Staff has been given the opportunity to work with the existing Baptist Convention of Iowa pastors and churches both individually and collectively. It is the purpose of this Staff to offer opportunities for encouragement and fellowship, and to be a resource for these congregations in several areas. As our BCI website indicates we serve in the following areas:

- Association Facilitation (fellowship and encouragement groups for pastors)
- Pastoral Support and Encouragement
- Church Staff, Interim, and Pulpit Supply Needs
- Church Evangelism Project Funds

With the vastness of the territory and diversity of the congregations John Shaull works the Western half of the State and Ed Gregory the Eastern half. They share in this work with Executive Director, Tim Lubinus and Discipleship Team Leader Chris McRae who work with numerous churches located throughout the State.

John Shaull relates that there are over 30 churches in Southwest, Northwest and the Metro Association of Iowa; where I serve as support staff for our churches and pastors as well as part time Director of Missions for Metro Baptist Association. I had the unenviable responsibility of helping to close Heartland Baptist Chapel in Ida Grove, Iowa this year. Currently, three churches in my area are searching for new pastors. We are grateful for our pastors and their families who serve faithfully and joyfully across our Convention. New pastors have been called to Calvary Baptist Church in Clarinda (Ben McKim) and Calvary Baptist Church in Glenwood (Jamie Cheramie). Steve Rice is serving as interim pastor at Pioneer Baptist Church in Denison. I

continue to visit pastors and churches for encouragement and pastor care as well as keeping them connected to the Baptist Convention of Iowa and the various resources available to them through our Convention. I am grateful for the privilege of working alongside such dedicated men and women in God's kingdom.

Ed Gregory, states that in the eastern part of the state there are nearly 60 congregations including some of our oldest and some of our youngest churches each with their unique blessings and challenges. Some are dealing with "growing pains" and others with the struggle of how to regroup so as to insure a healthy future. A good portion of this year has been spent engaging the pastors individually for support and encouragement and attempting to help the pastor association groups get organized and up and running. In an attempt to spend more time with pastors and churches, we have initiated the use of a small travel trailer as a "portable office" which allows for extended time in various regions for field visits.

We have been blessed to attend the building opening and dedication services for two congregations New Life in Dubuque, and Community Baptist in Marion. We also have had the privilege of joining First Baptist Church of Albia in welcoming their new pastor Matthew Risting. There are still several churches who are searching for their next pastor.

In south central and south east Iowa the leaders have been working toward development of a strategy which, in partnership with some churches and associations in northern Missouri, would provide evangelism, ministries and potential church plants in the numerous rural small towns of that part of our state.

Jointly it is the privilege of the Pastor/ Church Support Staff to provide resources and consultation for churches as they search for pastors and for churches and pastors as they seek to fulfill their "Great Commission" in challenging times. What a wonderful time to be part of what God is doing in and through the churches and leaders He has planted, and is planting, in the rich "soil" of Iowa!

### **Iowa Baptist News Report**

Jon Olsen, Communications Coordinator

It is the goal of Iowa Baptist News to inform Iowans, our friends and supporters about the good news of the great things God is doing in Iowa and through Southern Baptist churches and ministries. We try to fulfill this goal by:

1. Publishing relevant news and information on the BCIowa.org website each week.
2. Sending a weekly email recap of the news and information each Friday.
3. Publishing a paper newsletter four times a year.
4. Using social media such as Facebook, Twitter and others to share news and information.

Each Friday the Iowa Baptist E-News is sent to nearly 700 subscribers. An average of ten articles are published to the News section of the BCI website weekly. Four times a year the Iowa Baptist Newsletter is mailed to about 400 subscribers.

Please help us spread the good news of what God is doing through your church or ministry by sending news articles and photos to [IowaBaptistNews@gmail.com](mailto:IowaBaptistNews@gmail.com). We would love to let others know about the great things that are happening in your church or ministry.

If you use these social media platforms, please “like” our Facebook page at [facebook.com/IowaBaptistNews](https://facebook.com/IowaBaptistNews) and “follow” us on Twitter @IowaBaptistNews.

We would like to encourage everyone to subscribe to the Iowa Baptist E-News and/or the Iowa Baptist Newsletter. You may sign up for both services at [bciowa.org/subscribe](http://bciowa.org/subscribe). Please see the Iowa Baptist News booth if you have any questions, or to sign up for these services in person.

### **Disaster Relief Annual Report**

Frank A. McCrary, Director for Iowa Disaster Relief

- When an F-1 tornado hit Lake City. I requested Northwest’s chainsaw unit be on standby. I traveled to Lake City and found that 600 Spontaneous Unsolicited Volunteers (SUVs) had shown up and cleared the streets and fallen trees. Steve O’Connor, the Emergency Manager, told me that the city could finish the clean up.
- This year we started using the DR equipment for non-disaster events. The project is called “Blue Sky”.
  - In June, FEMA, requested that we display our mobile kitchen and cook a meal during the FEMA Faithfull Readiness Workshop held in Omaha. The Winterset Church did a great job.
  - In July, Iowa’s new shower trailer made its debut in Eldora to provide showers for the RAGBRAI bicyclists. Following RAGBRAI, the shower trailer was deployed to Creston to support the Nebraska Mud-Out team responding to the Iowa flooding.
- I have contacted five county emergency managers to set up working agreements for responding to disasters. Iowa DR provided flood recovery to the City of Creston, Marion and Union Counties. Iowa does not have flood recovery teams. Teams were called in from Texas, Arkansas, and Nebraska. Winterset and South Sioux City churches sent workers to augment the out-of-state teams. The emergency managers as well as the victims were very pleased with the ministry that our folks provided.
- We have had several discussions about the size of our trailers. The kitchen trailer, when fully loaded, is over its allowable weight limit. The shower trailer requires at least a ¾-ton diesel truck, preferably a one-ton truck to tow it. We had to call on Nebraska to move our trailers. In our planning for next year, we are looking at downsizing.

In the process of planning to downsize, Arizona’s DR shower trailer, while returning from deployment, was blown off the road by high winds. The trailer and the tow vehicle were totaled. Thank the Lord no one was hurt. We contacted the DR Director, Mitch McDonald and offered our shower trailer for what it cost us to build. They agreed to buy the trailer for \$5,000 more than our cost. After the annual meeting, the DR Council will decide on a design for a smaller kitchen, chainsaw, and shower trailer.

- Additionally, I am working with NAMB DR on a distant learning environment to train volunteers on-line using NAMB’s Ministry Grid.
- I am also working with their NAMB logistics team to develop database reports and procedures for DR’s work force tracking software.

- As director, I have attended the monthly meetings of the Iowa Disaster Human Resource Council (IDHRC). This is Iowa's Voluntary Organizations Active in Disasters (VOAD).
- In January, several unit directors and I attended the National DR Roundtable in Portland Oregon.
- In April, I attended a Region #4 state director's meeting to develop a protocol for responding to local disasters. Shari Carlson represented Iowa's feeding unit in a break out meeting.
- In May, I conducted a Basic DR (Yellow Hat) training in Sheffield, Iowa. Debbie Schmoe taught an introductory class on ServSafe. The Sheffield church is interested in hosting a chainsaw unit.
- In September, one of the DR Council members, Marvin Shultz and I attended the Region #4 Roundtable in Indianapolis, IN.
- In October, I assisted Eastern Nebraska in DR training for Sioux City area churches.

### **History Report**

Joseph W. Needham, Ph.D., Historian

Since last year's report the Lord Jesus Christ utilized effectively the Baptist Convention of Iowa to accomplish significant objectives regarding our reaching the Hawkeye State for His glory. The number of churches continues to increase as do the people who attend those houses of worship. Other statistics appear to suggest that indeed we are by the indwelling power of the Holy Spirit fulfilling the Great Commission. Clearly the message of salvation is being received by those without a personal relationship with the Savior. Yet much work remains to be done as the evil one utilizes his strategies to hinder the Lord's work. He does continue to prowl around like a roaring lion seeking someone to devour, yet we are empowered with a sober spirit to be on the alert. He attacks with flaming arrows but Christ provides us with the shield of faith with which to quench those very darts. Hence, the Lord's work continues unabated.

During the past year the state office continued to experience personnel changes. Some include the retirements of John Shaul and Ty Berry. We were blessed indeed that John agreed to continue in a new role as the pastor and church support staff for the western half of Iowa, Ed Gregory performed those duties for the state's eastern half. Frank McCrary directed Disaster Relief and Chris McRae became our Discipleship Team Leader. As our new system of state missions continued in place we have seen several new churches launched. Hopefully we will see more churches planted around the state where few Baptist or evangelical places of worship exist. Indeed, some churches are located well over 50 miles to the nearest Southern Baptist congregation. Regrettably Iowa has far too many counties and county seats without an evangelical body of believers. We pray earnestly that the Lord will use evangelistic strategies implemented over the past few years to fulfill this need. How blessed we are to work and fellowship with believers who take seriously Jesus words as recorded in Mark 16:15, "Go into all the world and preach the gospel to all creation."

A brief statistical analysis illustrates a number of areas of continued growth and improvement for which we thank the Lord Jesus. In fact, this is perhaps the most optimistic numerical appraisal that I as the state historian have offered in an annual report. For the first time in half a decade our membership increased! We declined an average of about 500 annually from 2010 to 2014 so a growth of over 600 this year is fantastic news. We stand at 12,310 compared with last year's 11,682. Additionally, Sunday morning worship attendance marked a significant growth of over

800 to 11,988. The number of baptisms rose by 64, over twice the increase of 2014. The Sunday school numbers are also encouraging as we grew by 385; not the increase of last year but still an improvement. Furthermore, VBS attendance expanded by more than 900 to 3558. When we communicate these statistics it is imperative to remain cognizant of the fact that numbers are just that, numbers. However, each number represents an individual for whom the Lord Jesus Christ died and our desire is for all to come to repentance. Therefore we are thankful that many have been redeemed. Finally, we rejoice that more are sitting under sound Biblical preaching and teaching. Hence, not only are people coming to know the Lord, but hopefully their lives reflect that relationship as well. A somewhat obscure statistic does appear to reflect that fact as the number of participants in local, state, national and international missions projects increased by 100 to 2909, exactly a hundred more than last year.

Complementing the increased membership and attendance is the subsequent growth in giving. Total receipts reached \$17,361,897, surpassing 2014 by 1.7 million dollars. Although Cooperative Program giving fell \$17,000 to \$429,200 and Annie Armstrong decreased about \$1,000 to \$50,777, the Lottie Moon offering grew by nearly \$3,000 to \$119,092. Additionally, Great Commission receipts rose by nearly \$68,000 to \$1,113, 880. Finally, the total mission expenditures elevated from \$2,157,488 to \$2,282,301.

Please be aware of the fact that these figures are based on the Annual Church Profile that we request from each congregation. Some 121 churches/missions returned the form. Regrettably, we have no information on about 10. This is good decrease from the 20 who did not report last year, but with incomplete information it is exceptionally challenging for the leadership to plan, budget, allocate resources and perform other tasks to reach the Hawkeye State for the Lord Jesus. Furthermore, these reports are, for want of a better term, tentative. Please respond accurately and promptly to the ACP request that Sandy recently sent. The information it contains is more helpful than most realize.

We do, this year, have significantly fewer pastoral changes than has been the case in recent years. This is particularly true in regard to those who left the state or resigned their ministry position. Paul Dykstra, retired as Administrative Pastor of Grace Church, Les Leftwich resigned from Pioneer Baptist in Denison, Art Cutshall retired from Muscatine Baptist Chapel and Bob Smith, pastor of Calvary Baptist in Clarinda relocated. Also, it is with further regret to report that in 2014 Grandview Heights Baptist in Dubuque, a longtime affiliate of BCI, closed its doors but deeded the property to New Life Church. Also, Ames Korean Baptist Church stopped meeting and Heartland Baptist Chapel held its final service June 28.

It is with great pleasure to announce that three new starts began in Iowa's two largest cities. Cameron and Sarah Scott work with Cityscape, and Scott and Laura Carter along with Matthew and Keeva O'Mealey serve at Vertical Church in Des Moines. Veritas Church in Cedar Rapids led by Jake and Marcy Each became independent of her sponsor, Veritas Church of Iowa City. We are also pleased that a number of new pastors arrived in the state. Jamie and Tasha Cheramie pastor Glenwood's Calvary Baptist Church while Ben and Amanda McKim shepherd Clarinda's Calvary Baptist Church. Howard and Dawn Avery pastors both Ninth Street Baptist Church in Spencer and Faith Baptist Church in Bedford. Jim and Charlene Fisher went from serving in an interim capacity to a permanent position at First Baptist Church in Lamoni. Matt

Risting is serving his first pastorate at First Baptist Church in Albia where he was ordained into the ministry. Richard and Amber Crowson are working to plant Redemption Hill Church in Sioux City and Mark and Twila Scott are working toward the Live, Love, and Laugh Church plant in Des Moines. CJ and Becky Nissen are seeking to plant a church in Carlisle. Cornerstone Church of Boone is the place of ministry for Matt and Heather Yoder. Ricky and Melanie Rohrig shepherd the flock of Crossroads Community Church in Red Oak. Two new affiliates united with the Convention this year. Capitol City Church in Des Moines is pastored by Mark and Lisa Carter. Our most recent new affiliate is Grace Community Church in Boone, led by Tim and Cari Trudeau.

Since the last Annual Meeting a number of events were held at various churches around the state. On November 23, 2014 Grace Church celebrated its 35th Anniversary, December 1 Chris McRae became the Discipleship Team Leader. Heartland Community Baptist Church of Sioux City celebrated its 10 year anniversary and dedicated their new building. First Baptist of Bettendorf burned its mortgage on February 22, three days subsequent Capital City Church in Des Moines affiliated with BCI. In March Calvary Baptist of Glenwood called Jamie Cheramie as pastor two months later Calvary Baptist in Clarinda asked Ben McKim to shepherd their flock. Also in May the Campers on Mission worked at City on a Hill, formerly known as Lacona Baptist Church. Finally in May the Van Meter Baptist Church honored her Sunday school teachers with a new memorial. On June 15 Vertical Church began meeting in Des Moines. Later that month Heartland Baptist Chapel's congregants held their final service. On July 1 Veritas Church-Cedar Rapids became independent from Veritas Church-Iowa City. Cityscape launched as a new church on July 12.

What a blessing and privilege it is to prepare this annual report for the Baptist Convention of Iowa. Although we face untold opportunities and situations in which to trust Him alone, the Lord Jesus always proves faithful with daily mercies and sufficient grace. His Word remains the unchanging lamp unto our feet and light unto our path. In the mid-nineteenth century my maternal and paternal ancestors settled in this state and many of their descendants remain. God called us here, so let us with renewed vision and purpose continue to fulfill the Great Commission and share the message of salvation to Iowans, residents of "the beautiful land between the rivers."

Baptist Convention of Iowa  
CONSTITUTION

ARTICLE I, NAME

The name of this body is Baptist Convention of Iowa ("Convention").

ARTICLE II, PURPOSE

It shall be the purpose of this Convention to offer an agency of cooperation for the churches and missions, to promote the preaching of the gospel in Iowa and throughout the world, to support ministerial and Christian education, to organize and promote all phases of work fostered by this Convention and the Southern Baptist Convention, and to aid any benevolent or moral movements it may deem promotive of God's kingdom.

ARTICLE III, AUTHORITY

1. The Convention shall have ultimate control of any institutions that have been, or may be, acquired by or originated in this body.
2. The Convention shall choose for each institution a board of trustees, in number according to the charter of each institution, and fix their terms of service, reserving the right to change the terms of service of such trustees and to remove from office any and all of them at will. Boards of trustees and other agencies shall in everything be subject to the control of this Convention.
3. The Convention reserves the right, as plainly implied in the first section of this article, to effect a change in the charter of any of its institutions. Any institution which desires to amend its charter shall submit the proposed amendment in writing to the Convention for its approval, provided that the proposed changes be submitted in writing to the Convention on the first day of its meeting and be voted on the second day.
4. Trustees shall make such annual and special reports of their expenditures and of the state of their respective institutions as this Convention may require.
5. No trustee shall be paid a salary, fee, or commission by the institution he serves as trustee for his service as a trustee. Any situations in which a trustee may receive direct or indirect compensation for services unrelated to their service as a trustee shall be disclosed before participating in such matters, and may participate with the members' approval or they must recuse themselves during votes upon the matter.
6. While independent and sovereign in its own affairs, this Convention recognizes the autonomy of churches and associations and disclaims all right of exercising authority over any church, association or any other Baptist institution not under the management of this Convention.

#### ARTICLE IV, MEMBERSHIP

1. The Convention shall consist of messengers who are members of Baptist churches and missions cooperating with the Convention selected on either a numerical or financial basis. A cooperating church shall be defined as one participating in and contributing to the causes of the Baptist Convention of Iowa, i.e., cooperative program and missions giving. Each messenger shall be a member of the church which elects him/her.
2. Two messengers shall be allowed from each cooperating church or mission.
3. One additional messenger shall be allowed from each cooperating church or mission for any part of the first five hundred dollars contributed to the work of the Convention, one additional messenger for the next five hundred dollars above the first five hundred dollars contributed to the work of the Convention, and one additional messenger for each five hundred dollars contributed to the work of the Convention above the first one thousand dollars.
4. The messengers shall be elected and certified by the churches to the Convention with no church having more than ten messengers.
5. The previous year's giving to the Baptist Convention of Iowa (cooperative program and/or state missions offering) shall be used to determine the number of messengers from any one church.

#### ARTICLE V, OFFICERS

1. The officers of the Convention shall be a president, a first vice president, a second vice president, a secretary, and a treasurer.
2. All officers except the treasurer shall be elected at each annual meeting of the Convention, the president on the evening of the first day and the vice presidents in the same session or the morning session of the second day. Their term of office shall begin at the close of that annual convention.
3. The executive director-treasurer elected by the executive board of the Convention shall serve as the treasurer of the Convention.
4. The term of the office for the president is limited to two years, and he shall not be eligible for re-election until as much as one year has elapsed from the time his successor is named.
5. No employee of the Convention, its several institutions, agencies, or programs of work receiving compensation from the Convention's budget, shall be eligible to serve as president, first vice president, or second vice president.



6. Officers of the Convention, officers and members of boards of trustees, and members of committees of the Convention shall hold membership in a church affiliated with and in cooperation with the Baptist Convention of Iowa.

#### ARTICLE VI, DUTIES OF OFFICERS

1. The president shall preside at all meetings of the Convention and serve as chairman of the executive board while presiding at meetings, maintain order, decide all points of order except those appealed to the body. , and to appoint the committee on committees. It shall be the president's privilege to speak as any other person, provided one of the vice presidents has been called to the chair. The president shall serve as ex-officio member of all committees, except when he chooses to ask one of the vice presidents to serve.
2. The first vice president shall act in full capacity of president when the president is unable to fulfill the responsibilities, or the office is vacant, or when the president chooses to invite the vice president to serve. The first vice president shall serve as ex-officio to the executive board.
3. The second vice president shall be available to preside when called upon by the president. The second vice president shall act in full capacity of the first vice president when the first vice president is unable to fulfill the responsibilities or the office is vacant.
4. The secretary shall record all proceedings of the Convention in session, and the executive board in its meetings. The secretary shall keep a file of the minutes in a fireproof protection. This file constitutes the authentic record of the Convention.
5. The executive director-treasurer, elected by the executive board of the Convention, shall serve as treasurer of the Convention.
  - a. The treasurer shall receive and disburse the general and designated funds of the Convention as authorized by the Convention in session.
  - b. He shall have charge of invested and trust funds, invest and disburse the same, collect and disburse interest thereon, subject in both cases to instructions of the Convention or of its administrative committee and the executive board.
  - c. He shall make an annual report to the executive board for its approval and to the Convention for its approval of all receipts, disbursements, expenses, and investments.
  - d. His books shall be audited/reviewed by a certified public accountant. A statement by the auditor/accountant concerning the audit/review and the Convention's business will be published in the minutes.
6. The president, first vice president, second vice president, and secretary shall constitute the executive officers of the executive board and shall have all the powers formerly entrusted to trustees. However, nothing in this constitution shall be deemed to require said executive

officers to be held to the same legal standard as a trustee to the extent that such legal standards exceed those that would be applicable to a corporate officer.

## ARTICLE VII, THE EXECUTIVE BOARD

At the annual meeting, the Convention shall nominate and elect an executive board of the Baptist Convention of Iowa.

1. Regular members shall be chosen from each region (as region is defined in the bylaws).
2. The regular members shall be elected for a term of three years and may be re-elected for a second three-year term. After a lapse of one year, he/she may serve again if elected.
3. An effort shall be made to ensure balance between pastors and laity, and between male and female; however, the primary consideration for selection of executive board members shall be their expertise to serve effectively.
4. When vacancies occur between annual meetings of the convention, these may be filled upon recommendation of the administrative committee and a two-thirds vote of the executive board present and voting.
5. All members of the board shall be members in good standing of Baptist churches which cooperate with the Convention in its programs of work and the cooperative program.
6. Nominees shall hold membership in a Convention affiliated church within a region for at least one year before being eligible to serve on the Convention's executive board. Persons moving from a region to another shall vacate their position on the board.
7. Members of the executive board may be removed in accordance with the Articles of Incorporation, Article IX.

## ARTICLE VIII, DUTIES OF THE EXECUTIVE BOARD

1. The executive board shall be the executive, administrative, and promotional agency of the Convention and shall act under the instructions of the Convention, acting in its own capacity as a body through its administrative committee.
2. The executive board shall recommend to the Convention both a proposed goal or objective for raising funds, and a proposed distribution. The board shall promote all missionary, educational, and benevolent causes of the Convention, and receive and disburse all funds according to the annual budget adopted by the Convention.
3. The executive board shall have authority to act, as a body or through its administrative committee, in all matters committed to it by the Convention and in matters which may arise between Convention sessions.

4. With the exception of the state office building, the executive board shall have authority to purchase, sell, or lease property and to incur indebtedness necessary for the operation of the Convention. The state office building shall not be sold or leased without the approval of the messengers in an annual or called meeting.
5. It shall be the specific duty of each member of the board to promote the Convention's program in his/her respective area of the state.
6. A majority of the board shall constitute a quorum after every member has been notified sufficiently in advance.

#### ARTICLE IX, THE ADMINISTRATIVE COMMITTEE

1. The president, first vice president, second vice president, secretary, and executive director-treasurer shall serve as the Convention's administrative committee. Additionally, the executive board shall elect three of its members to serve on the administrative committee as well. Ad hoc committees may be changed, added, or deleted at the discretion of the executive board.
2. The president of the Convention shall serve as president of the administrative committee and the recording secretary shall serve as secretary.
3. Members of the administrative committee shall not receive compensation from the Convention budget, nor may members of their immediate families. Any situations in which a member may receive direct or indirect compensation from the Convention for services unrelated to their service as a member, shall be disclosed before participating in such matters and may participate with the members' approval, or they must recuse themselves during votes upon the matter.

#### ARTICLE X, DUTIES OF THE ADMINISTRATIVE COMMITTEE

1. The administrative committee shall act under the authority of the executive board and/or the Convention in any matter committed to it by the board or by the Convention.
2. The committee shall act on any emergency administrative matter and its action shall carry the authority of the Convention, subject to review by the executive board.
3. The committee shall not involve the board or Convention in financial obligations, or project any major plans or work not authorized by the board or the Convention.
4. A majority of the committee shall constitute a quorum after every member has been notified sufficiently in advance.
5. The administrative committee shall serve as the budget and audit committee for the Convention, and shall meet with the executive director-treasurer to prepare the budget which is to be presented to the executive board in its September meeting and then the board shall present the budget to the Convention in its annual session.

6. The administrative committee shall serve as the resolutions committee of the convention while the convention is in session.

## ARTICLE XI, ALTERATIONS

1. Any alterations to the constitution may be made by a vote of two-thirds of the members present, when the vote is taken without regard to the total enrollment at any annual meeting of the Convention, provided that:
  - a. Any proposed amendments must be either: 1) submitted in writing to the Convention one year before being voted on; or 2) recommended by the executive board and in either case be published in the official publication of the Convention at least ninety days prior to the date of the annual meeting of the Convention session;
  - b. Any proposed amendment shall be presented in the Annual Book of Reports and read on the first day of the Convention; and
  - c. An amendment shall only become effective upon approval by the messengers at two successive annual meetings of the Convention.
2. Any alterations to the bylaws may be made by a simple majority vote of the members present, when the vote is taken without regard to the total enrollment at any annual meeting of the convention, provided that:
  - a. Any proposed amendments must be either; 1) submitted in writing to the Convention one year before being voted on; or 2) recommended by the executive board and in either case be published in the official publication of the Convention at least ninety days prior to the date of the annual meeting of the Convention; and
  - b. Any proposed amendment shall be presented in the Annual Book of Reports and read on the first day of the Convention.

Baptist Convention of Iowa  
BYLAWS

Bylaw I – EXECUTIVE BOARD

1. The executive board of the Baptist Convention of Iowa shall consist of 20 regular members plus the president, first vice-president, second vice-president, and secretary.
2. Four regular members shall be chosen from each region.
3. The state shall be divided into five regions: four regions consisting of counties in the four geographic quadrants of the state, and the fifth being comprised of counties in proximity to Des Moines. All regions will be specifically defined within the Operations Manual. Composition of the regions cannot be changed without executive board approval.
4. One third shall be elected each year to serve a three-year term. However, only six members will be elected every third year.

Bylaw II – DISBURSEMENTS

1. All cooperative program receipts to the Convention shall be disbursed according to percentages or amounts approved by the Convention in its annual budget.
2. Special gifts shall be applied according to the instructions of the donors, in keeping with charitable contribution laws and the guidelines of the executive board and agency trustees.
3. Undesignated gifts may be applied as the Convention wills.
4. The treasurer(s) of the Convention funds and institutions shall be bonded for faithful performance of duty. These bond(s) are to be approved by the administrative committee of the executive board.

Bylaw III – MEETINGS

1. The Convention shall choose its meeting times and place.
2. The administrative committee of the executive board, when sufficient emergency arises as to time or place, may change the annual meeting either as to time or place or both.
3. Special meetings of the Convention shall be called by the president upon approval of the administrative committee. Those present, after at least a thirty-day notice has been presented by the president, shall constitute a quorum.

4. The Convention shall use the current edition of Roberts Rules of Order to guide its parliamentary procedures. A parliamentarian may be appointed by the president of the Convention.

#### Bylaw IV - CONVENTION COMMITTEES

##### 1. Nominating Committee:

- a. Purpose: This committee shall serve to nominate members of those committees and boards specifically related to the Convention and an historian. These committees shall include a credentials committee, program committee, nominating committee, and other continuing committees created by the Convention.
- b. Functions: Nominations for members on these committees and boards, including a stipulation of which member shall be chair, shall be presented at the last session of the annual meeting of the Convention. After opportunity for nominations from the floor, these committees shall be elected by the Convention and shall serve from the conclusion of that Convention meeting. The primary consideration of these committees shall be that those persons being nominated shall have special abilities or expertise that equips them to serve effectively in the area of their specified committee. An effort shall be made to see that there is geographical representation, as well as a balance between ministers and lay persons, and between male and female. Such concern for balance, however, shall not override concern for electing persons with skills to serve on the various committees (Article VII, Executive Board).
- c. Composition and Selection: This committee shall be composed of six members serving on a rotating basis, with two elected annually for three years.

##### 2. Credentials Committee Purpose:

- a. This committee shall serve as the registration committee for the Convention's annual meeting.
- b. Function: As the Convention's registration committee during the annual meeting of the convention, this committee shall organize necessary procedures to effect the orderly certifying and seating of messengers.

All questions of registration of messengers shall be referred to this committee. This committee shall make reports to the Convention as to the numbers of messengers and guests registered.

- c. Composition and Selection: There shall be six members of this committee on a rotating basis, with members elected annually for three years.

##### 3. Program Committee:

- a. Purpose: This committee shall plan and recommend the program for the annual meeting of the Convention.

- b. Function: This committee shall plan the next annual program sufficiently far in advance that provisional programs can be publicized to the constituency not less than one month before the scheduled meeting of that Convention. This committee shall recommend to the Convention the date and place of meeting for the next two years. Previously published dates and places shall be used except when special reasons for changing are noted and approved by the Convention or the executive board.
- c. Composition and Selection: This committee shall be composed of five members elected to serve one year.

4. Baptist Foundation Committee:

- a. Purpose: It shall be the purpose of this committee to serve the Baptist Convention of Iowa by receiving assets to be held and invested for the purpose for which they are received, i.e., scholarships, loan funds, mission funds.
- b. Function: This committee shall receive and invest assets with the executive director-treasurer serving as chief executive officer working with the committee to serve Baptists in Iowa and the causes of Christ.
- c. Composition and Selection: This committee shall be composed of six members serving on a rotating basis with two being elected annually for a three year term. A member shall serve no more than two three year terms until the lapse of at least one year. The members shall be nominated to the Convention by the nominating committee.

5. Historian:

- a. Purpose: The historian shall be responsible for accumulating, indexing, and communicating information about our history to our constituency.
- b. Function: The historian shall bring to the attention of the Convention occasions when anniversaries or special events need to be commemorated. The historian shall be responsible for updating the digests of the history of the Baptist Convention of Iowa.
- c. Selection: The historian shall be elected for a three-year term and can be re-elected.

## NOTES